

# Information and Communication Technology

## Grade 8 Reading Book

Educational Publications Department



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## **The National Anthem of Sri Lanka**

Sri Lanka Matha

Apa Sri Lanka Namō Namō Namō Namō Matha

Sundara siri barinee, surendi athi sobamana Lanka

Dhanya dhanaya neka mal palaturu piri jaya bhoomiya ramya

Apa hata sepa siri setha sadana jeewanaye matha

Piligānu mena apa bhakthi pooja Namō Namō Matha

Apa Sri Lanka Namō Namō Namō Namō Matha

Oba we apa vidya

Obamaya apa sathya

Oba we apa shakthi

Apa hada thula bhakthi

Oba apa aloke

Apage anuprane

Oba apa jeevana we

Apa mukthiya oba we

Nava jeevana demine, nithina apa pubudukaran matha

Gnana veerya vadawamina regena yanu mana jaya bhoomi kara

Eka mavakage daru kela bevina

Yamu yamu vee nopama

Prema vada sema bheda durerada

Namō, Namō Matha

Apa Sri Lanka Namō Namō Namō Namō Matha

අපි වෙමු එක මවකගෙ දරුවෝ  
එක නිවසෙහි වෙසෙනා  
එක පාටැති එක රැඹිරය වේ  
අප කය තුළ ද්‍රවනා

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එක ලෙස එහි වැඩෙනා  
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රන් මිණි මුතු නො ව එය ම ය සැපතා  
කිසි කල නොම දිරනා

ආනන්ද සමරකෝන්

ஒரு தாய் மக்கள் நாமாவோம்  
ஒன்றே நாம் வாழும் இல்லம்  
நன்றே உடலில் ஓடும்  
ஒன்றே நம் குருதி நிறம்

அதனால் சகோதரர் நாமாவோம்  
ஒன்றாய் வாழும் வளரும் நாம்  
நன்றாய் இவ் இல்லினிலே  
நலமே வாழ்தல் வேண்டுமன்றோ

யாவரும் அன்பு கருணையுடன்  
ஒற்றுமை சிறக்க வாழ்ந்திடுதல்  
பொன்னும் மணியும் முத்துமல்ல - அதுவே  
யான்று மழியாச் செல்வமன்றோ.

ஆனந்த சமரக்கோன்  
கவிதையின் பெயர்ப்பு.



**Being innovative, changing with right knowledge  
Be a light to the country as well as to the world.**

Message from the Hon. Minister of Education

The past two decades have been significant in the world history due to changes that took place in technology. The present students face a lot of new challenges along with the rapid development of Information Technology, communication and other related fields. The manner of career opportunities are liable to change specifically in the near future. In such an environment, with a new technological and intellectual society, thousands of innovative career opportunities would be created. To win those challenges, it is the responsibility of the Sri Lankan Government and myself, as the Minister of Education, to empower you all.

This book is a product of free education. Your aim must be to use this book properly and acquire the necessary knowledge out of it. The government in turn is able to provide free textbooks to you, as a result of the commitment and labour of your parents and elders.

Since we have understood that the education is crucial in deciding the future of a country, the government has taken steps to change curriculum to suit the rapid changes of the technological world. Hence, you have to dedicate yourselves to become productive citizens. I believe that the knowledge this book provides will suffice your aim.

It is your duty to give a proper value to the money spent by the government on your education. Also you should understand that education determines your future. Make sure that you reach the optimum social stratum through education.

I congratulate you to enjoy the benefits of free education and bloom as an honoured citizen who takes the name of Sri Lanka to the world.

**Akila Viraj Kariyawasam**  
Minister of Education

## Foreword

The educational objectives of the contemporary world are becoming more complex along with the economic, social, cultural and technological development. The learning and teaching process too is changing in relation to human experiences, technological differences, research and new indices. Therefore, it is required to produce the textbook by including subject related information according to the objectives in the syllabus in order to maintain the teaching process by organizing learning experiences that suit to the learner needs. The textbook is not merely a learning tool for the learner. It is a blessing that contributes to obtain a higher education along with a development of conduct and attitudes, to develop values and to obtain learning experiences.

The government in its realization of the concept of free education has offered you about 91 textbooks from grades 6-11. I would like to remind you that you should make the maximum use of these textbooks and protect them well. I sincerely hope that this textbook would assist you to obtain the expertise to become a virtuous citizen with a complete personality who would be a valuable asset to the country.

I would like to bestow my sincere thanks on the members of the editorial and writer boards as well as on the staff of the Educational Publications Department who have strived to offer this textbook to you.

**W. M. Jayantha Wickramanayaka,**  
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2019.04.10

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# 1

## Number Systems

This chapter will cover the following:

- Symbols of a given number system
- Base of a given number system
- Binary number system
- Decimal number system
- Conversion from decimal numbers to binary numbers
- Conversion from binary numbers to decimal numbers
- Representation of data using Binary number system

### 1.1 Use of number systems

Humans use computers for their everyday activities to make the tasks easier, more accurate and efficient, but computers are unable to understand the data and instruction provided in human languages.

The computer understands data and instructions such as text, numbers, images and sound that are fed to the computer by humans, as numbers (see Figure 1.1).



Figure 1.1 : Computer and user

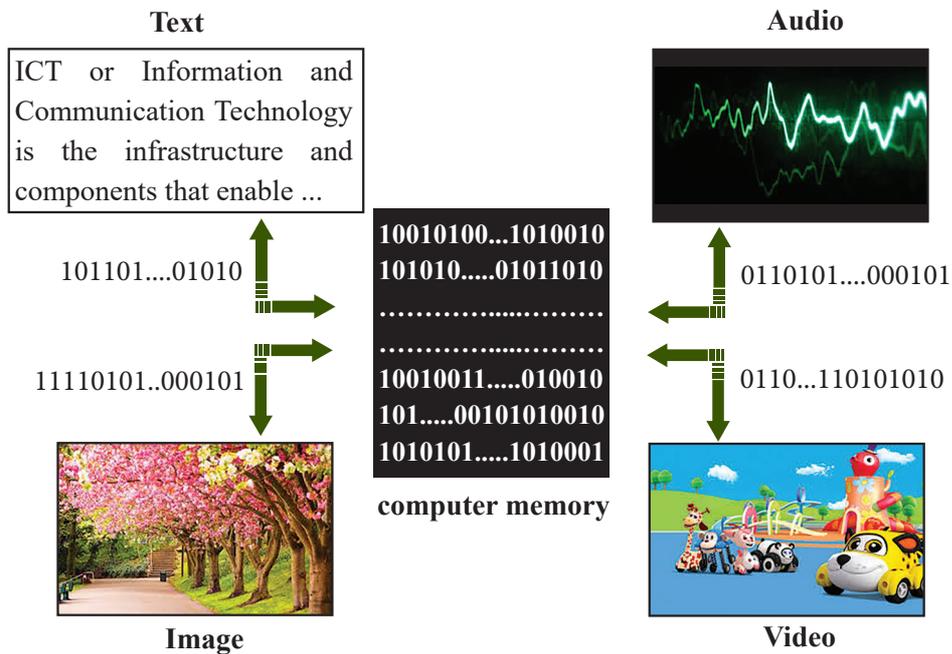


Figure 1.2 : Representation of different types of data in memory as binary digits

## What is a number system?

A number system is a method that can be used to represent numbers. There are several different number systems. Each number system has a fixed number of different symbols.

## 1.2 Types of number systems

The *base* of the number system determines to which number system a given number belongs to :

We will learn about four different number systems. The following table shows the *symbols* and the *base* of each number system. The number of different symbols in a given number systems is the **Base** of that number system.

Number system	Symbols	Base
Binary	0,1	2
Octal	0, 1, 2, 3, 4, 5, 6, 7	8
Decimal	0, 1, 2, 3, 4, 5, 6, 7, 8, 9	10
Hexadecimal (Hex)	0, 1, 2, 3, 4, 5, 6, 7, 8, 9, A, B, C, D, E, F	16



Note - Only binary and decimal number systems are studied in Grade 8.

## 1.3 The base of a number system

The *base* indicates to which number system a given number belongs to. The base is shown at the right end of the number as a subscripted text.

e.g. -

binary number system -  $101_2, 111011_2$     octal number system -  $101_8, 573_8$   
 decimal number system -  $101_{10}, 47_{10}$     hexadecimal number system -  $101_{16}, 7B_{16}$



Refer to workbook for Activity 1.1.

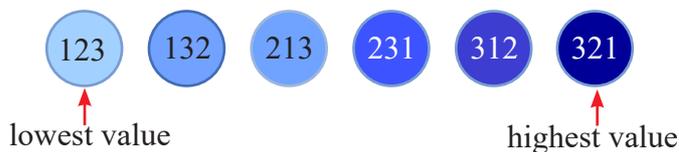
## 1.4 Decimal number system

Humans are familiar with the decimal number system. We identify the symbols here as numbers. We use the decimal number system for all arithmetic operations.

Symbols in decimal number system - 0, 1, 2, 3, 4, 5, 6, 7, 8, 9

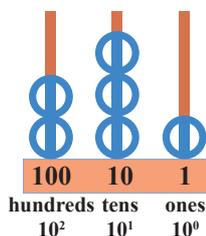
Each position in a given number has a place value.

e.g.- Shown below are examples using symbols 1, 2, 3 :



Let us learn about the formation of a decimal number.

**Displaying 231 on a counting frame**



**231 in expanded form**

$$\begin{aligned}
 \text{e.g. - } 231_{10} &= 2 \times 10^2 + 3 \times 10^1 + 1 \times 10^0 \\
 &= 2 \times 100 + 3 \times 10 + 1 \times 1 \\
 &= 200 + 30 + 1 \\
 &= 231
 \end{aligned}$$

$10^0, 10^1, 10^2$  show the place value of decimal symbols.



Refer to workbook for Activity 1.2

## 1.5 Binary number system

The Binary number system uses two different symbols 0 and 1.

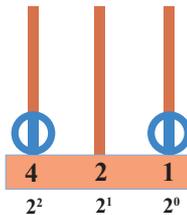
Symbols of binary number system - 0, 1

Binary symbols 0 or 1 are called bits.

**Bit** = **B**inary **dig**it → 0 or 1

Let us learn about the formation of a binary number.

Display  $101_2$  counting frame



$101_2$  in expanded form

$$\begin{aligned}
 \text{e.g. - } 101_2 &= \underbrace{1 \times 2^2} + \underbrace{0 \times 2^1} + \underbrace{1 \times 2^0} \\
 &= \underbrace{1 \times 4} + \underbrace{0 \times 2} + \underbrace{1 \times 1} \\
 &= 4 + 0 + 1 \\
 &= 5_{10}
 \end{aligned}$$

$2^0, 2^1, 2^2$  show the positions of binary symbols.

## 1.6 The necessity of converting one number system to another

All input fed into the computer exist in the binary form. Subsequently, the data in the binary form in the computer is processed and the output is information in the form of text, image, sound, video, etc.

For example, if a user feeds a decimal number into the computer via keyboard, it is represented in binary form inside the computer.

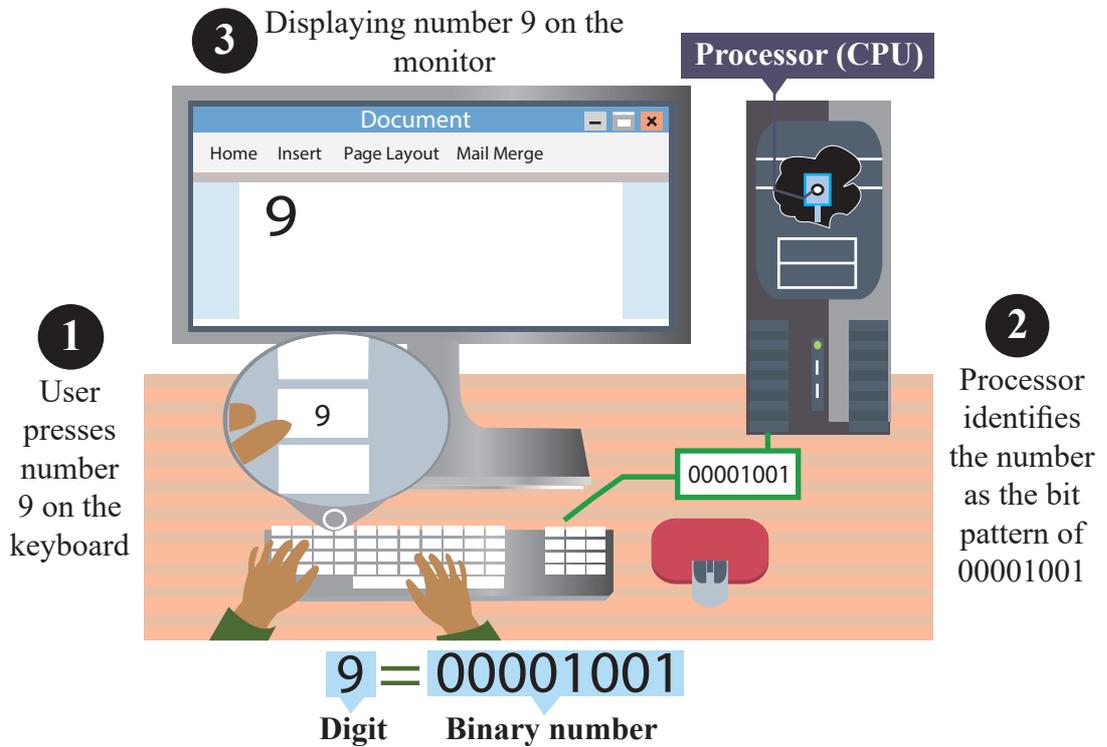


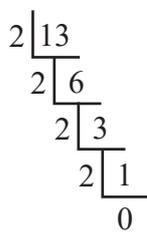
Figure 1.3 : Representation of a decimal number in binary form

Therefore, conversion from one number system to another is important.

### 1.6.1 Converting decimal numbers to binary numbers

In order to convert a decimal number to a binary number, the decimal number is repeatedly divided by two until the remainder is 0 and the remainder of the division can be written on the right side. After that, write all the remainders from the bottom to top to represent the decimal number in binary form. However, the number is displayed on the display screen as a decimal number.

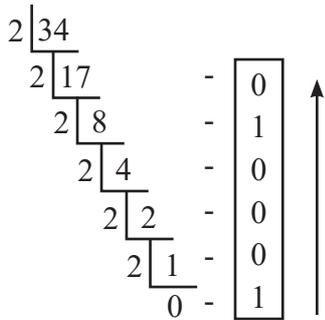
e.g. - Converting  $13_{10}$  to a binary number



$$13_{10} = 1101_2$$

Division	Quotient	Remainder
13/2	6	1
6/2	3	0
3/2	1	1
1/2	0	1

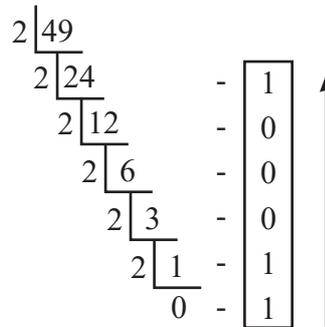
e.g. -  $34_{10}$  Converting number 34 to a binary number



$$34_{10} = 100010_2$$

Division	Quotient	Remainder
34/2	17	0
17/2	8	1
8/2	4	0
4/2	2	0
2/2	1	0
1/2	0	1

e.g. -  $49_{10}$  Converting number 49 to a binary number



$$49_{10} = 110001_2$$

Division	Quotient	Remainder
49/2	24	1
24/2	12	0
12/2	6	0
6/2	3	0
3/2	1	1
1/2	0	1



Refer to workbook for Activity 1.3.

## 1.6.2 Converting binary numbers to decimal numbers

In order to find the decimal equivalent of a given binary number, multiply each bit by its place value (Figure 1.4).

Binary digit	1	0	1	0	1	0	0	0
Place value	×	×	×	×	×	×	×	×
	128	64	32	16	8	4	2	1
Decimal value	128	0	32	0	8	0	0	0
	128 + 0 + 32 + 0 + 8 + 0 + 0 + 0 = 168							

$$10101000_2 = 168_{10}$$

Figure 1.4 : Converting binary numbers to decimal numbers

e.g. 1 -

$$\begin{aligned} & 2^4 \ 2^3 \ 2^2 \ 2^1 \ 2^0 \\ & 1 \ 0 \ 1 \ 1 \ 1 \quad = \quad 1 \times 2^4 + 0 \times 2^3 + 1 \times 2^2 + 1 \times 2^1 + 1 \times 2^0 \\ & \quad \quad \quad = \quad 1 \times 16 + 0 \times 8 + 1 \times 4 + 1 \times 2 + 1 \times 1 \\ & \quad \quad \quad = \quad 16 + 0 + 4 + 2 + 1 \\ & \quad \quad \quad = \quad 23_{10} \end{aligned}$$

$$10111_2 = 23_{10}$$

e.g. 2 -

$$\begin{aligned} & 2^4 \ 2^3 \ 2^2 \ 2^1 \ 2^0 \\ & 1 \ 0 \ 0 \ 1 \ 0 \quad = \quad 1 \times 2^4 + 0 \times 2^3 + 0 \times 2^2 + 1 \times 2^1 + 0 \times 2^0 \\ & \quad \quad \quad = \quad 1 \times 16 + 0 \times 8 + 0 \times 4 + 1 \times 2 + 0 \times 1 \\ & \quad \quad \quad = \quad 16 + 0 + 0 + 2 + 0 \\ & \quad \quad \quad = \quad 18_{10} \end{aligned}$$

$$10010_2 = 18_{10}$$

e.g. 3 -

$$\begin{aligned} & 2^4 \ 2^3 \ 2^2 \ 2^1 \ 2^0 \\ & 1 \ 1 \ 1 \ 1 \ 1 \quad = \quad 1 \times 2^4 + 1 \times 2^3 + 1 \times 2^2 + 1 \times 2^1 + 1 \times 2^0 \\ & \quad \quad \quad = \quad 1 \times 16 + 1 \times 8 + 1 \times 4 + 1 \times 2 + 1 \times 1 \\ & \quad \quad \quad = \quad 16 + 8 + 4 + 2 + 1 \\ & \quad \quad \quad = \quad 31_{10} \end{aligned}$$

$$11111_2 = 31_{10}$$

### Power of 2

$$2^0 = 1$$

$$2^1 = 2$$

$$2^2 = 4$$

$$2^3 = 8$$

$$2^4 = 16$$

$$2^5 = 32$$

$$2^6 = 64$$

$$2^7 = 128$$

$$2^8 = 256$$

$$2^9 = 512$$

$$2^{10} = 1024$$

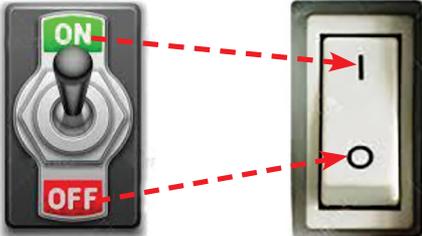


Refer to workbook for Activity 1.4.

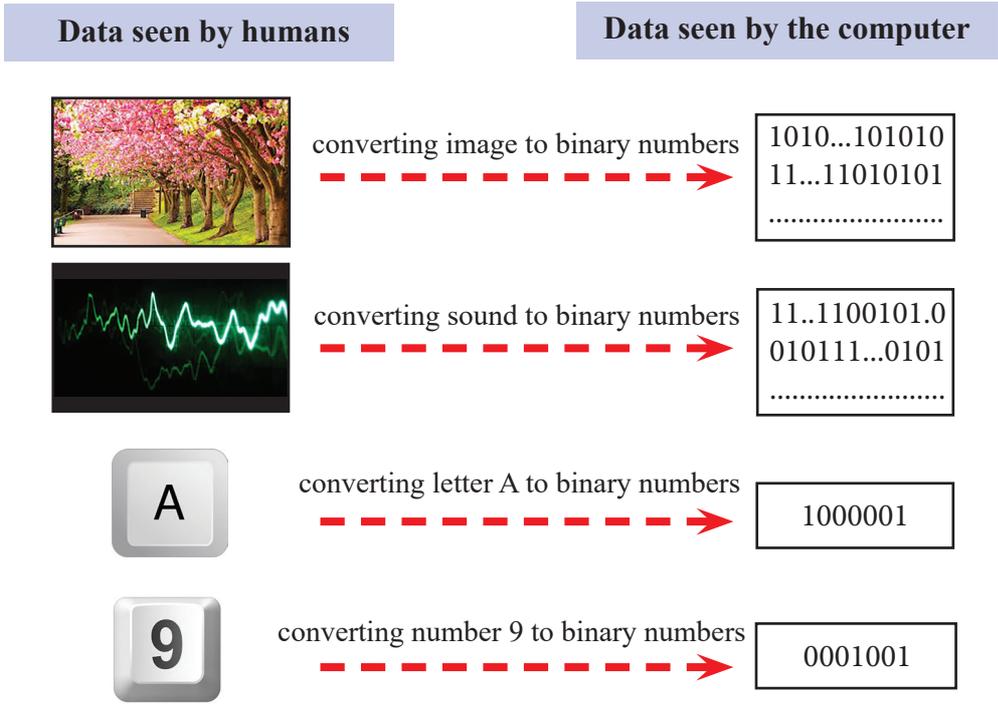
# 1.7 Binary representation of data and instructions on computers

The computer uses 'ON' and 'OFF' states to represent data and instructions as a bit pattern of 1s and 0s.

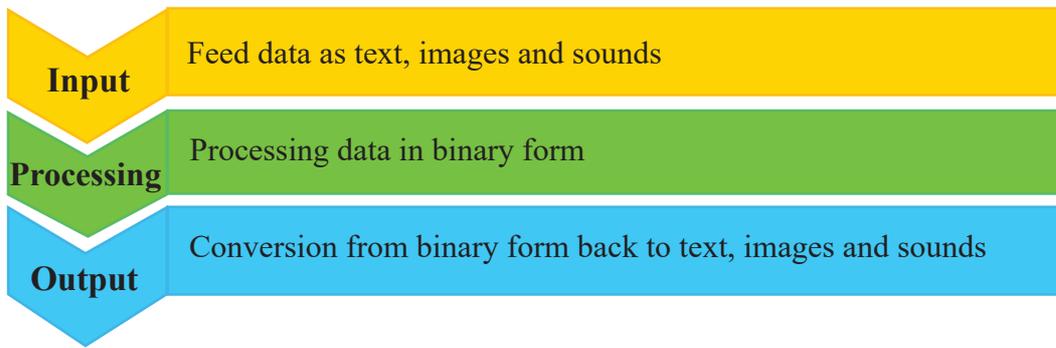
Texts, sounds and images are stored in the computer memory as binary bit patterns. Hence, all data need to be converted into binary form before processing.



e.g. -



Hence, the computer takes all inputs in binary form, processes them in binary form and provides them to the output devices in the form of text, images, sounds and videos.



All processes in a computer are performed using 0 (OFF) and 1 (ON) states. Data are fed to the memory of the computer in binary form. The binary data are sent to the processor and then sent back to the memory after processing. Subsequently, they are sent to the output devices. Figure 1.5 illustrates the flow of binary data among the different components of a computer system.

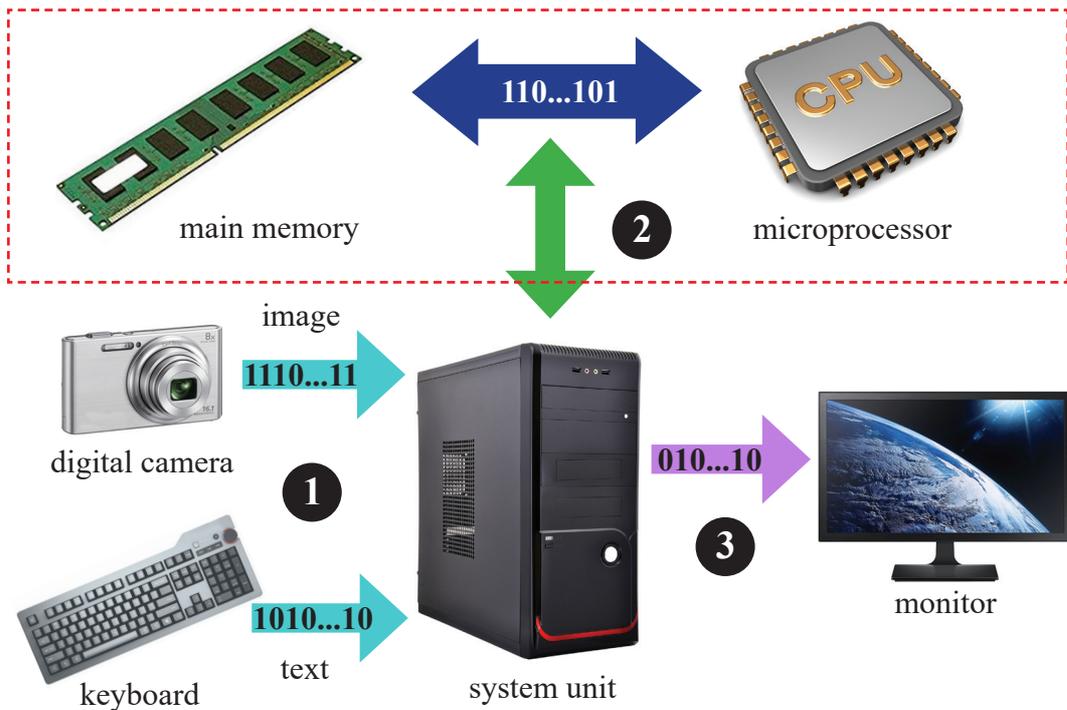


Figure 1.5 : Flow of binary data in a computer

All activities in the computer such as data input from the input devices (e.g., camera, keyboard), saving data temporarily in the main memory and saving permanently in the hard disk, processing data and sending processed data (information) to the output devices are carried out using digits 0s and 1s.



Refer to workbook for Activity 1.5.

## Summary

Number system	Binary	Decimal
Symbols	0, 1	0, 1, 2, 3, 4, 5, 6, 7, 8, 9
Base	2	10
Number representation example	$111010_2$	$367_{10}$
Conversion examples	<p>binary to decimal</p> <p> <math>1 \times 2^0 = 1 \times 1 = 1</math>  <math>0 \times 2^1 = 0 \times 2 = 0</math>  <math>0 \times 2^2 = 0 \times 4 = 0</math>  <math>1 \times 2^3 = 1 \times 8 = 8</math>  <math>1 \times 2^4 = 1 \times 16 = 16</math>  <math>0 \times 2^5 = 0 \times 32 = 0</math>  <math>1 \times 2^6 = 1 \times 64 = 64</math>  <math>1 \times 2^7 = 1 \times 128 = 128</math> </p> <p><math>1 + 8 + 16 + 64 + 128 = 217</math></p>	<p>decimal to binary</p> <p> <math>2 \overline{)156}</math>  <math>2 \overline{)78} \quad - 0</math>  <math>2 \overline{)39} \quad - 0</math>  <math>2 \overline{)19} \quad - 1</math>  <math>2 \overline{)9} \quad - 1</math>  <math>2 \overline{)4} \quad - 1</math>  <math>2 \overline{)2} \quad - 0</math>  <math>2 \overline{)1} \quad - 0</math>  <math>0 \quad - 1</math> </p> <p><b>Remainder</b></p> <p><math>156_{10} = 10011100_2</math></p>

# 2

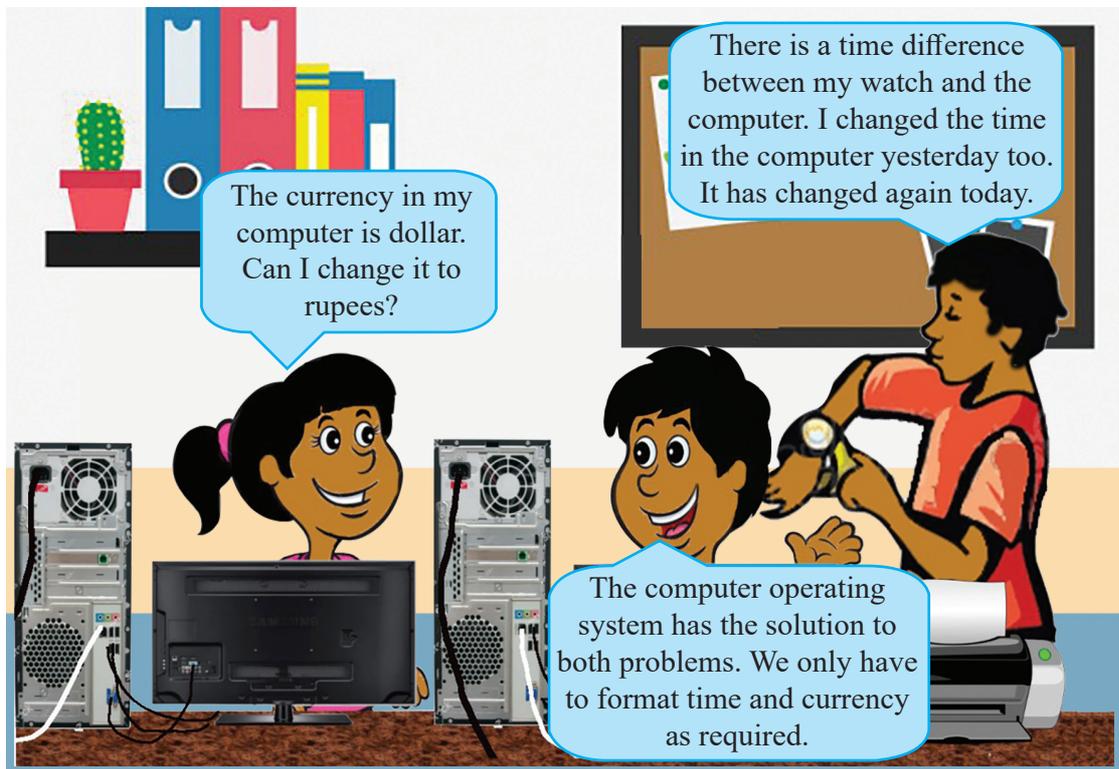
## Configuring and Formatting a Computer

This chapter will cover the following:

- Format date, the time zone, the time and currency
- File attribute configuration
- File searching
- Hardware troubleshooting
- Software troubleshooting

### 2.1

### Formatting date, time zone, currency and numbers



It is important to format the date, time zone, time, currency and number to suit the country where the computer is used.

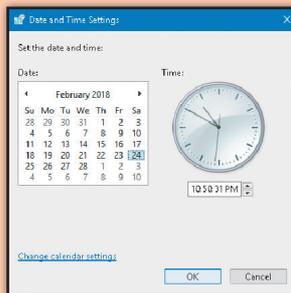
## 2.1.1

### The date, the time zone and time in a computer

#### The importance of setting up the date, the time zone and time in a computer

Format is useful in :

- Installing and updating software
- Working with application software, in scheduling to activate, shut down and updating.
- Updating the operating system software
- Activating software licenses



#### Date and time of a computer

It is important to have the correct date and time in a computer and maintain them, because file saving, searching, sending reminders, preparation of business letters, etc. use date and time of the computer.

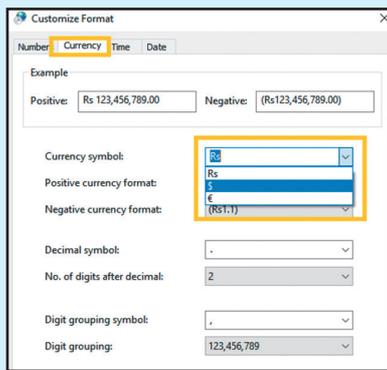
#### Time zone of a computer



The countries in the world are divided into different time zones and they maintain a unique time according to an international standard. These time zones are used for legal, commercial and social purposes.

e.g. - 6.00 am in Sri Lanka will be 1.30 am in United Kingdom

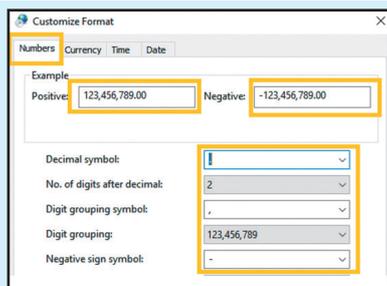
## Currency and its formats



The default currency setting of a computer is the currency of the country of which the operating system is produced.

Therefore, we need to modify the currency to suit our country.

## Number formats



Absence of a currency and number formats to suit international acceptance, could be a drawback when working with the Internet.



Refer to workbook for Activity 2.1.

### 2.1.2

### File attributes

Figure 2.1 given below shows most of the attributes of a file stored in the computer.

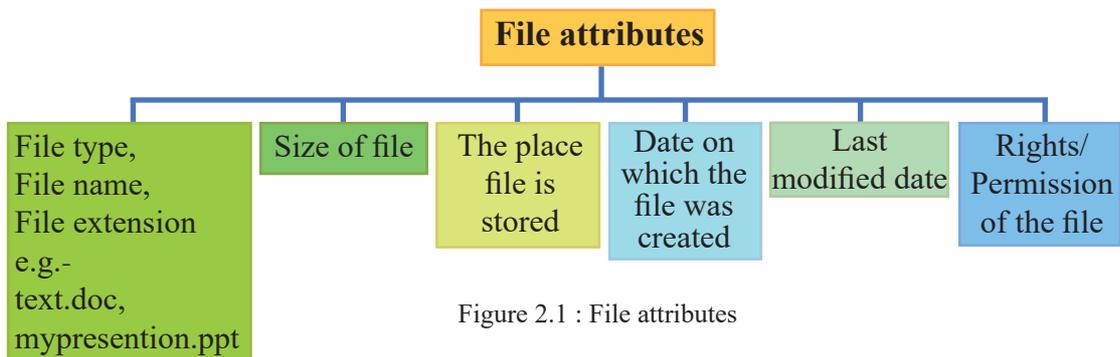


Figure 2.1 : File attributes



Note - File extension shows the file type  
e.g. - executable file in the computer (.exe)

### Advantages of file permission attributes

- File permission attributes provide important details regarding the file. Changing file rights can also help with the following;
  - The file can be made hidden.
  - As a file protection strategy, others may see the file, but it can be converted to a read only file which does not allow for modification.



Refer to workbook for Activity 2.2.

### 2.1.3

### Searching files



Files are searched when the name of file or the place stored in, is unknown.

Several search methods are provided by an operating system. Files can be search by file name, file extension or date saved.

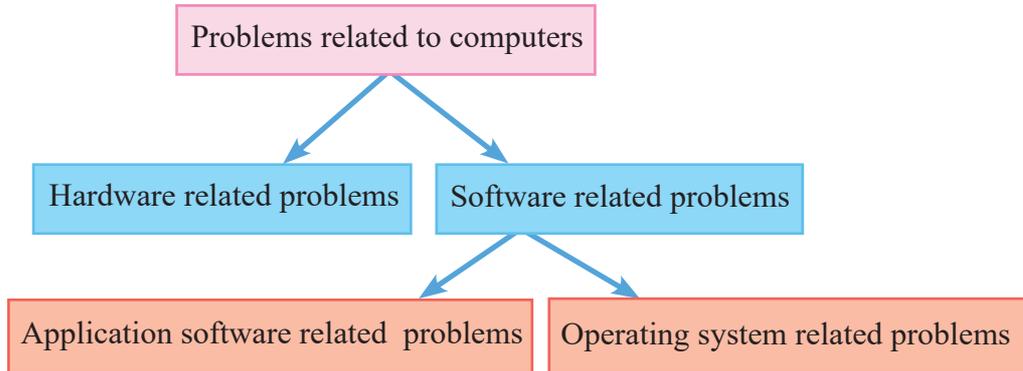
File extension can be used to search files by type. Using this, let us search for a file.



Refer to workbook for Activity 2.3.

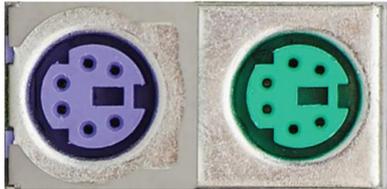
## 2.2 Troubleshooting and maintenance of computer

There are two basic types of troubles we experience when we work with the computer.



First, let us study what hardware problems are.

To identify problems related to hardware, it is essential to identify ports used for connections.

1	PS/2 port 	For keyboard/ mouse
2	VGA port 	For monitor with VGA connection
3	DVI port 	For monitor with DVI connection

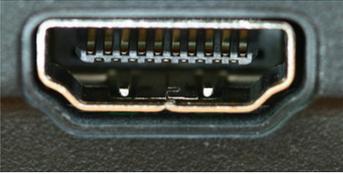
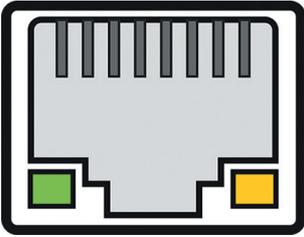
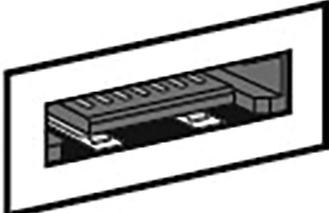
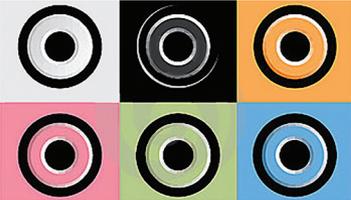
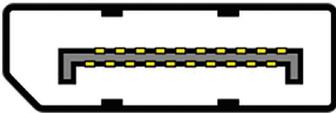
4	<p>HDMI port</p> 	<p>HDMI is used to connect a television set instead of the monitor. Cables that are connected to this port can input and output both audio and video.</p>
5	<p>USB port</p> 	<p>For all devices with USB type connections</p>
6	<p>RJ45 Ethernet port</p> 	<p>For networking</p>
7	<p>eSata port</p> 	<p>For external storage devices</p>
8	<p>HD Audio port</p> 	<p>For high quality sound</p>
9	<p>Display port</p> 	<p>To provide higher performance in connecting digital display devices when compared to VGA and DVI ports</p>

Figure 2.2 : Ports in a computer

In addition to the ports in figure 2.2, there are other ports in desktop, laptop, tab computers and mobile telephones. Let us identify those ports which are shown in figure 2.3.

<p>Parallel port</p> 	<p>This was mostly used for printer connection. However, the modern printers use USB cables. Therefore, modern computers do not come with this port.</p>
<p>Micro USB port</p> 	<p>Connects smart devices such as mobile phones, MP players, photo printers and digital cameras.</p>
<p>SD card reader</p> 	<p>For SD cards. Usually found in laptop and tab computers.</p>

Figure 2.3 : Ports in a computer

We learnt about several ports used to connect devices to the computer. This knowledge is essential for troubleshooting of computers. Let us now explore troubleshooting and possible solutions.

### 2.2.1

### Troubleshooting hardware problems

Examples for hardware problems

- The computer does not function.
- The keyboard does not work.
- The mouse does not work.
- The monitor does not display.
- The speakers do not function.
- Network connections does not work.

**Problem 01:** The computer does not function when the power button is pressed.



**Danger!**

For activities connected with this unit, electricity has to be used. Be cautious! Do the activities under the direct supervision of the teacher.

In checking the power supply, first disconnect the main power supply.

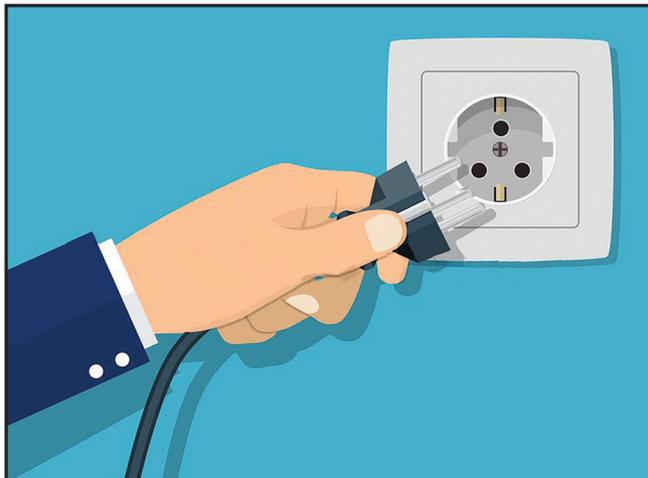
Let us look into the possible solutions;

**Solution 01 :**

Examine whether the cables connecting the computer and the main port supplying electricity are well connected.

Power supply to the computer may be direct from a wall socket or through a UPS.

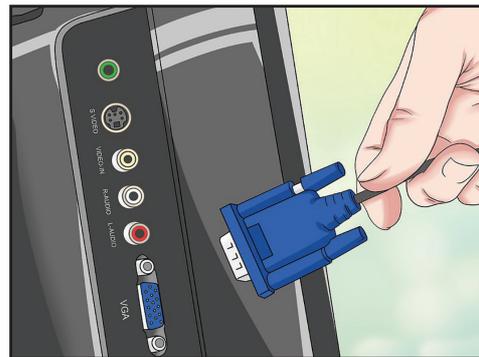
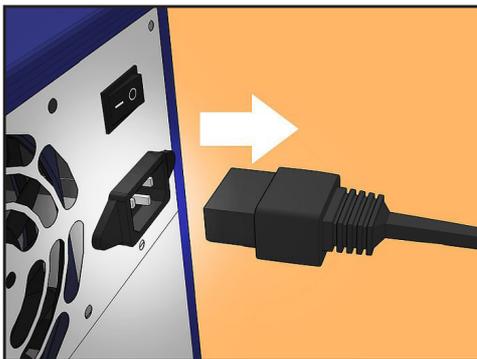
**Step 1** Disconnect power supply from the wall socket.



**Step 2** Check whether the plug to the UPS is properly connected. Check whether the cable to the computer from the UPS is connected properly. If they are not connected, connect them properly.

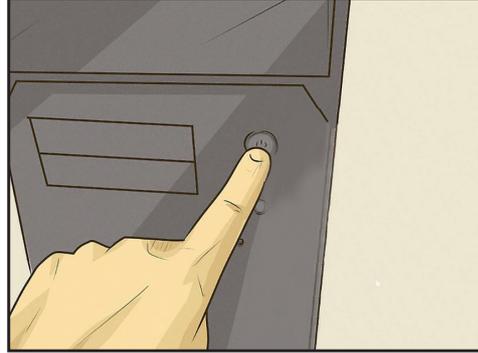
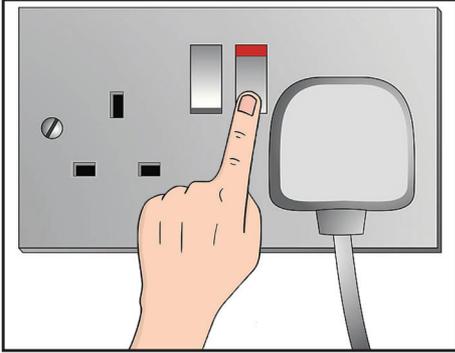


**Step 3** Check whether the cables connecting the computer and the monitor to the UPS are connected properly. Sometimes, a system unit may be used to supply power for the screen. In such a situation, check both ends of the cables and fix properly if connection is loose.



**Step 4**

If all the above items are connected properly, power on the UPS from the main supply.

**Step 5**

Next, switch on the computer. It is most likely to get started. If it does not, seek technical assistance.

**Solution 02 :**

If the power supply is direct from the main supply, follow the steps below;

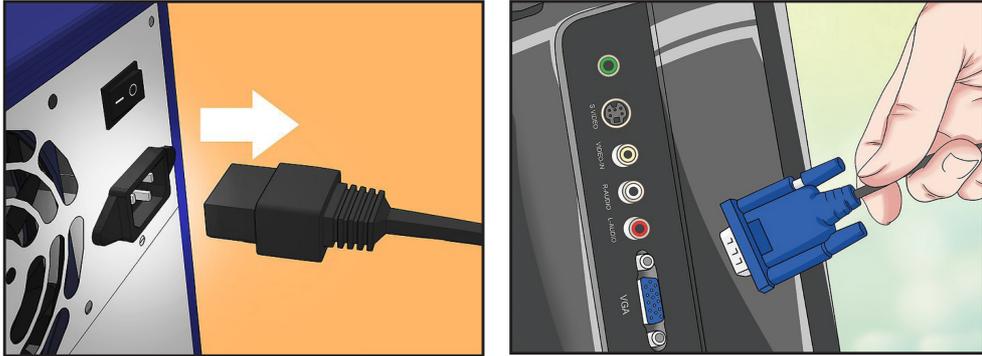
**Step 1**

Disconnect power supply from the connection on the wall socket.

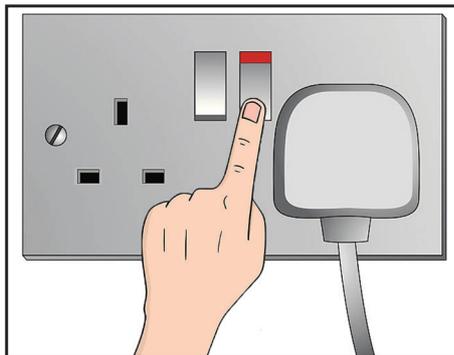


**Step 2**

Examine the power cables and the cables connecting the computer and the screen. If they are not properly connected, connect them correctly.

**Step 3**

Once all cables are connected, plug the power cable.

**Step 4**

After that, switch on the computer. Most likely, the computer will start. Otherwise seek technical assistance.

**Problem 02 :**

The keyboard or the mouse does not function.

**Solution 01 :**

Restart the computer. Check whether the keyboard or the mouse is activated. In most cases, they are likely to. If not, carry out the following.

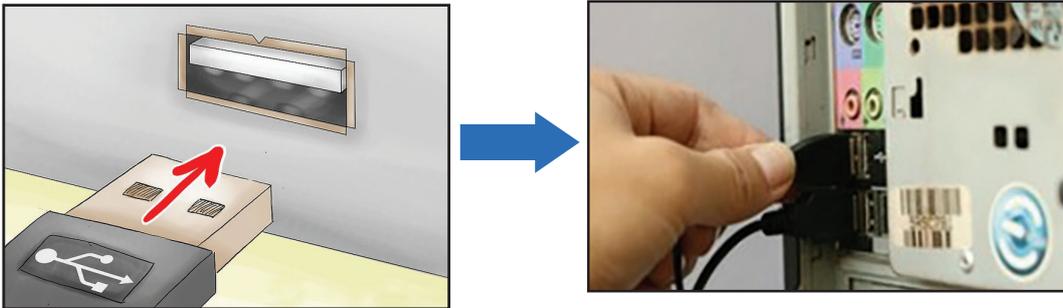
## Solution 02 :

**Step 1** Shut down the computer.

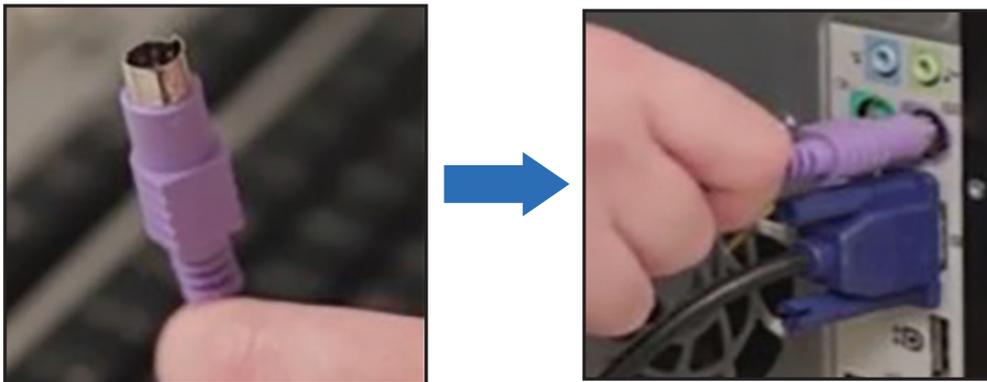
**Step 2** Follow the steps below to connect the keyboard and the mouse with respective ports.

There are two types of mice. They are USB and PS/2. (old type)

- i. If the mouse has a USB port, connect it firmly to the port as shown in the illustration.



- ii. If the keyboard and the mouse have a PS/2 ports (old type), connect them with the PS/2 ports, properly.



Restart the computer after proper connection. The mouse and the keyboard most likely, would work. Otherwise connect another keyboard and mouse to test whether the fault is with the keyboard and mouse. If they too do not work, seek technical assistance.

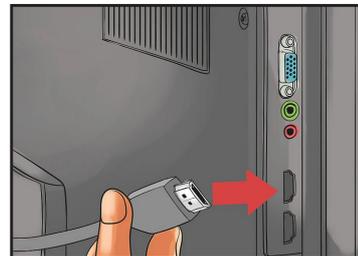
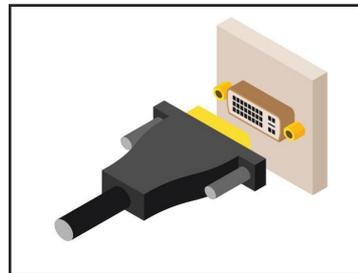
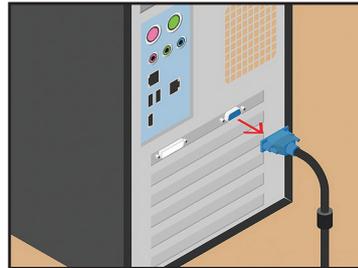
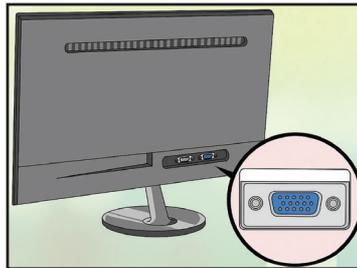
**Problem 03:** The monitor does not function.

**Solution :**

**Step 1** Check whether the power button of the monitor is switched on. If not, switch on. If it does not work yet, perform the following steps.

**Step 2** Restart the computer. The monitor should work upon restart. Otherwise, perform the following steps.

**Step 3** The cables connecting the port may be VGA, DVI, HDMI or display port. They may not be connected properly. Check the connections as shown in the illustrations below;



**Step 4**

Check the connectivity of the power supply cable to the monitor as shown in the following picture. If not, connect them properly.

**Step 5**

If you follow the above mentioned steps correctly, the monitor will function properly when you restart the computer. Otherwise, test with another monitor to check whether the problem is with the monitor. If it still does not work, seek for technical assistance.

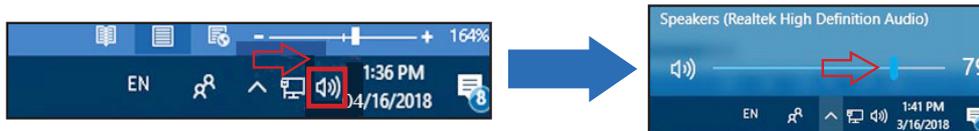
**Problem 04:** Faulty speakers**Solution :****Step 1**

Check the speakers by increasing the volume to a higher level. If there is no sound still, perform the following steps;



← volume control

**Step 2** To check whether the volume is minimized by the operating system, check the sound icon in the task bar at the bottom right hand of the computer. Check whether sound has been minimized or muted. Double click on the speaker icon and move the slider up and down to test sound. If it does not work, go to step 3.

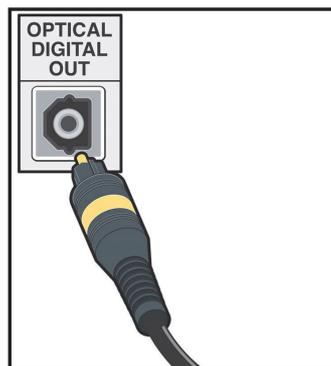


### Step 3

The cables that connect the computer and the speakers vary according to the technology used in the speakers. If HD Audio technology is available in your computer, check whether the cables are connected as shown in the picture. If not, connect them as shown.



If your sound system has optical digital audio technology, you need only one cable to connect. Connect cables correctly to the port as shown below;



**Step 4** Most sound systems require separate power supply. There is a cable attached to the speaker for this purpose. Check whether this cable is connected to a port for power. Otherwise, connect the cable for power supply.



**Step 5** Follow all the steps specified above and restart the computer. Sound is most likely to work. Otherwise, check whether the fault is with speakers of your computer. Connect another set of speakers to the computer. If the trouble continues, proceed with the following steps;

**Step 6** If the audio device driver is not properly installed, it has to be installed correctly. Seek assistance from your teacher for that.

**Step 7** If all the steps described above fail to work, seek technical assistance.

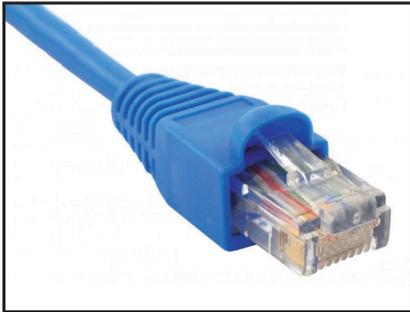
**Problem 05:** Network connection failure.



Note - A computer gets connected to a computer network with the RJ45 connector, via the network switch. There is an Ethernet port in the computer for this purpose.

## Solution :

**Step 1** Check with the illustrations below to see if the connection is proper. Otherwise, reconnect properly. If it is connected properly, the ethernet window flashes a small green light.

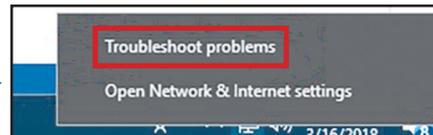


RJ45 Connector



Computer interface

**Step 2** If the computer does not get connected to the network, right click on the computer icon at the bottom right of the task bar. This will give a menu for "Troubleshoot problems." Click on this. The operating system will fix the problem and connect to the network.



Note - In addition to network cables, there may be other settings to be set up. Permission for these settings has to be gained through a network administrator account. Therefore, you will need the assistance of your teacher to change such settings.

## 2.2.2 Software problems

There are two types of software problems as shown in the figure 2.4.

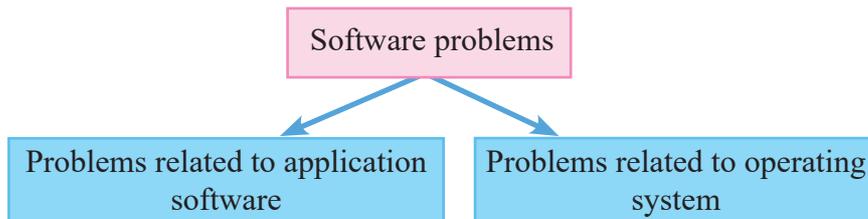


Figure 2.4 : Software problems

### Application software

Application software is a computer program that is designed to perform specific tasks.

- e.g. - Word processing software (e.g. - MS Word)
- Spreadsheet software (e.g. - MS Excel)
- Web browser (e.g. - Firefox, Chrome)
- Image editing software (e.g. - Paint)

### Troubleshooting application software problems

The following some example for application software problems;

- Does not run
- No response, even though it is open
- Inability to see the interface
- Takes long time to load and is slow
- Does not respond to user commands
- Indicates incorrect functioning

#### Solution 01 :

The simplest solution is to close the application software and reopen. If this does not work, follow the below steps.

#### Solution 02 :

Find out if the software is compatible with the specification of the computer and with the installed operating system. Software compatibility is the feature of software components or systems which allows to function together. A software

which is compatible with one computer environment may not be compatible to another. For instance, some software that are compatible with Windows operating system do not work with Mac operating system. Therefore, check whether the software is compatible with the computer's operating system. If software is compatible go to the next step.

#### **Solution 03 :**

Check whether the software is licensed. Further, check whether the trial period of software is expired. Unlicensed software or software with expired trial period can cause problems. Otherwise, proceed to the next step.

#### **Solution 04 :**

Try 'Repair' option of the application software. Restart the computer and reopen the application software.

#### **Solution 05 :**

Uninstall the problematic software from the computer and reinstall the same software. You will need assistance from the teacher for the 4<sup>th</sup> and 5<sup>th</sup> solutions.

**Problem :** The above problems of application software may be resolved easily. Sometimes, such problems can occur due of viruses. Let us see how to resolve such problems.

#### **Solution :**

Scan the computer using an antivirus software. Restart the computer and the application software.



Note - Computer virus is a malicious code which harms the computer system, destroys data and has the ability to replicate itself.

### **Problems in operating system**

Some of the problems relating to operating system are;

- Slow in starting the computer
- Not being responsive to user commands due to slow processing
- Displaying a blank desktop screen

### Problem 01: Slowness of computer



Note - A computer may slow down due to several starting up application programs or due to smaller space in the hard disk. To resolve this problem, logging from an administrator account is necessary. Your teacher will attend in solving these problems.

### Solution :

#### Step 1

Close unnecessary application programs running at start up of the computer.

#### Step 2

Remove unnecessary files from hard disk. Use "Disk Cleanup" tool of the operating system for this purpose.

#### Step 3

If these solutions fail, use 'Repair' option of the operating system.

#### Step 4

If 'Repair' option too does not work, then reinstall the operating system.

### Problem 02: Blank desktop



Note - Desktop icons may not be seen due to a problem of the operating system or operating system settings.

### Solution 01 :

There are two modes to display the desktop in Windows 10 as;

- a. Tablet mode
- b. PC mode

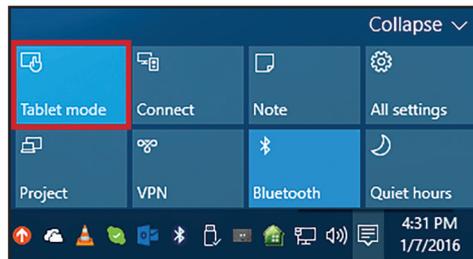
If the mode is set to Tablet, desktop icons will not be displayed. Hence, it is necessary to follow the steps given below;

**Step 1**

Click on the speech button  on the task bar. (On the left hand side of the time)

**Step 2**

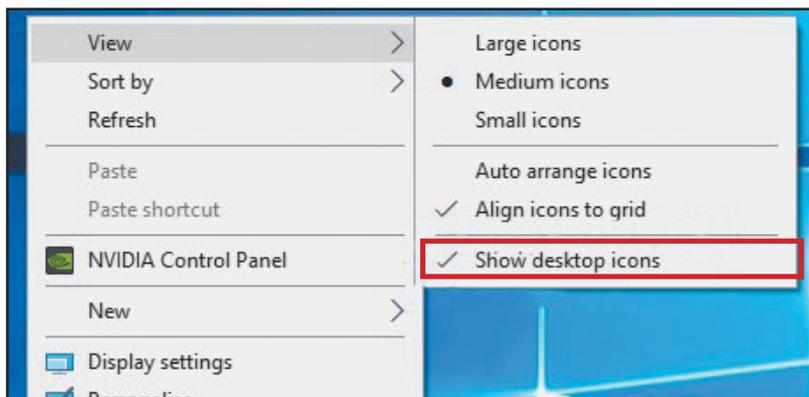
Then, the Windows action center opens. Several rectangular tiled buttons are seen at the bottom. Click the "Tablet mode" button. This option changes tablet mode to PC mode which makes the desktop icons visible.

**Solution 02 :**

If icons are still not visible then, the desktop icons may be disabled. To enable them, follow the steps given below;

**Step 1**

Right click on the desktop. Click on the "View" menu to see the following sub menu;



**Step 2**

Click "Show desktop icon" in the sub menu. The symbol "√" will appear on "Show desktop icons". (Desktop icons will now appear on the screen.)

**Solution 03 :**

If the screen is still blank, the issue may be in the operating system. Access to administrator account is necessary with the assistance of the teacher in order to troubleshoot the issue.



Refer to workbook for Activities 2.4 and 2.5.

**Summary**

Operating system can be used to change the configuration and settings of a computer.

- It is important to set the date and time in a computer since the date and time is used by the operating system in saving files, searching files, sending reminders and in business correspondence.
- Countries in the world are divided into time zones according to the international standards. These time zones maintain a unique, standard time for legal, commercial and social purposes.
- Currency and their symbols should be adjusted to suit the country standards.
- There are international formats in writing numbers and currency etc.
- There are several attributes in a saved file;
  - Place where it is saved
  - Date of last modified
  - Type of file
  - Size of file
  - Date on which the file is created
  - Rights to access the file
- When a need arises to open a saved file and if the name or the place saved is forgotten, file search can be used to locate it.

- Ports are used to connect a computer to peripheral devices.
- The user may experience two types of problems in using a computer;
  - Hardware related simple problems
  - Software related simple problems
- Troubleshooting hardware related simple problems
  - Keyboard/ mouse related problems
  - Problems with monitors
  - Problems related to speakers
  - Failure to connect to network
- Troubleshooting software related simple problems
  - Problems with Operating System
  - Problems with application software
- Computer virus is a malware (malicious software) which has the ability to cause problems to the computer system, to destroy data and replicate itself.

# 3

## Word Processing

This chapter will cover the following:

- What word processing is
- Use word processing software to;
  - Create, open, save and close a document
  - Highlight text
  - Insert files/objects
  - Insert a graph
  - Check for spelling, grammar
  - Prepare lists



Creating documents using word processing software is known as *word processing*. Word processing software is an application software that can create various types of documents. Some examples are shown in Figure 3.1 below;

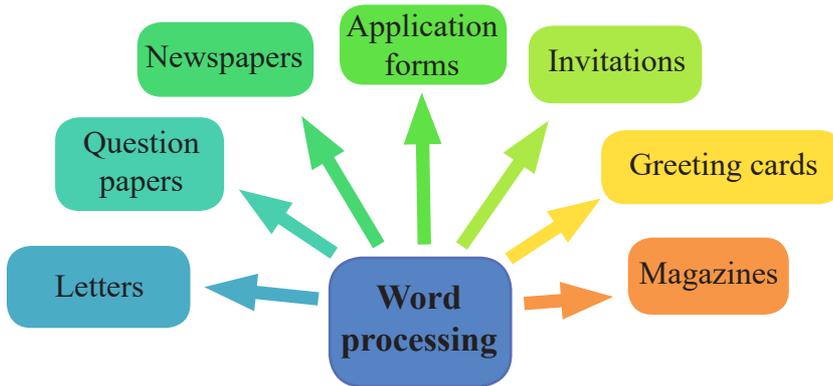
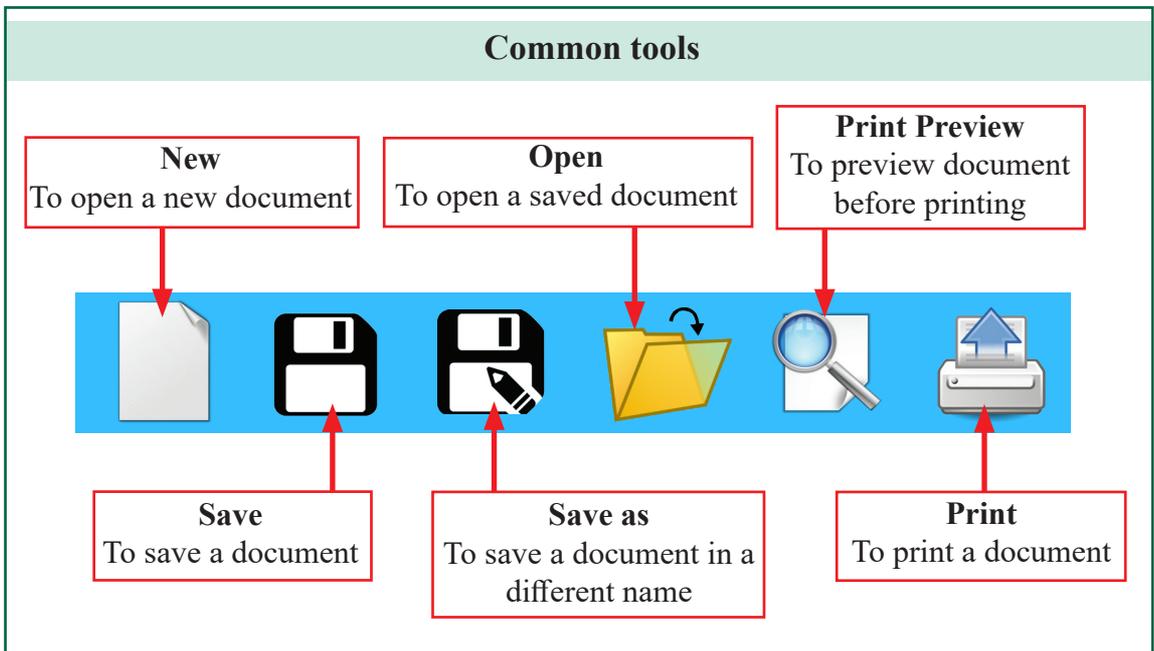
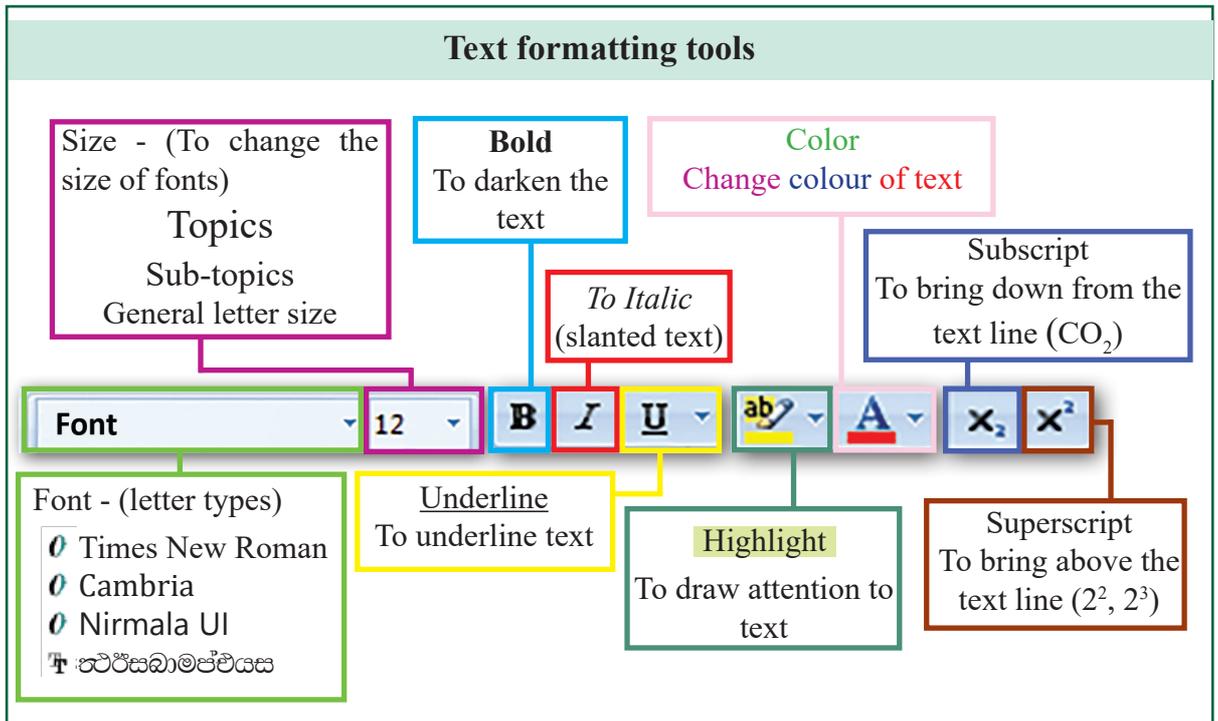
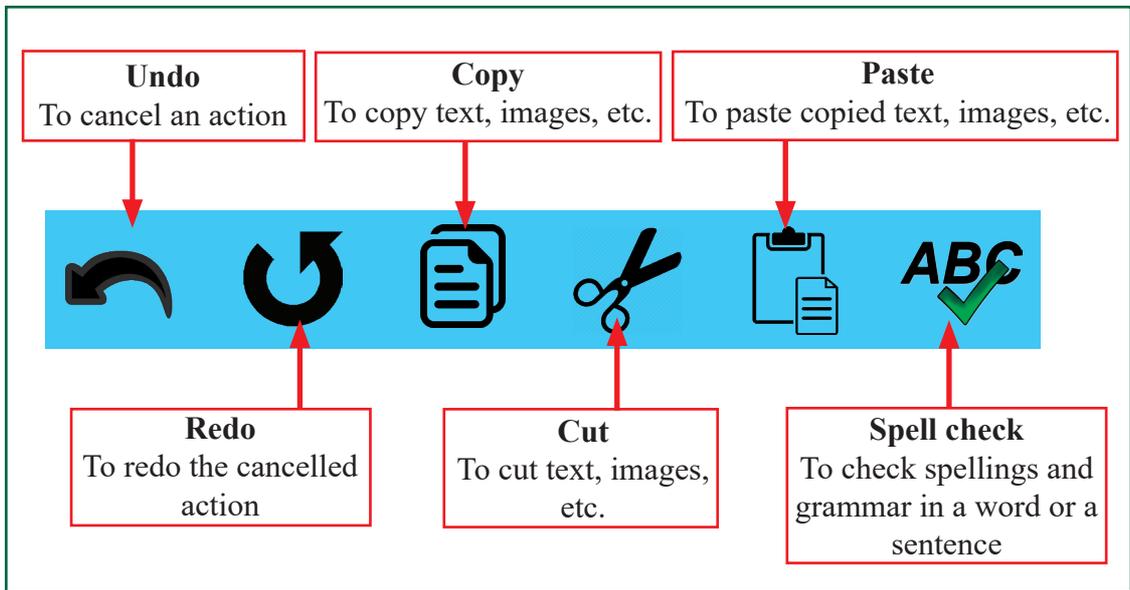
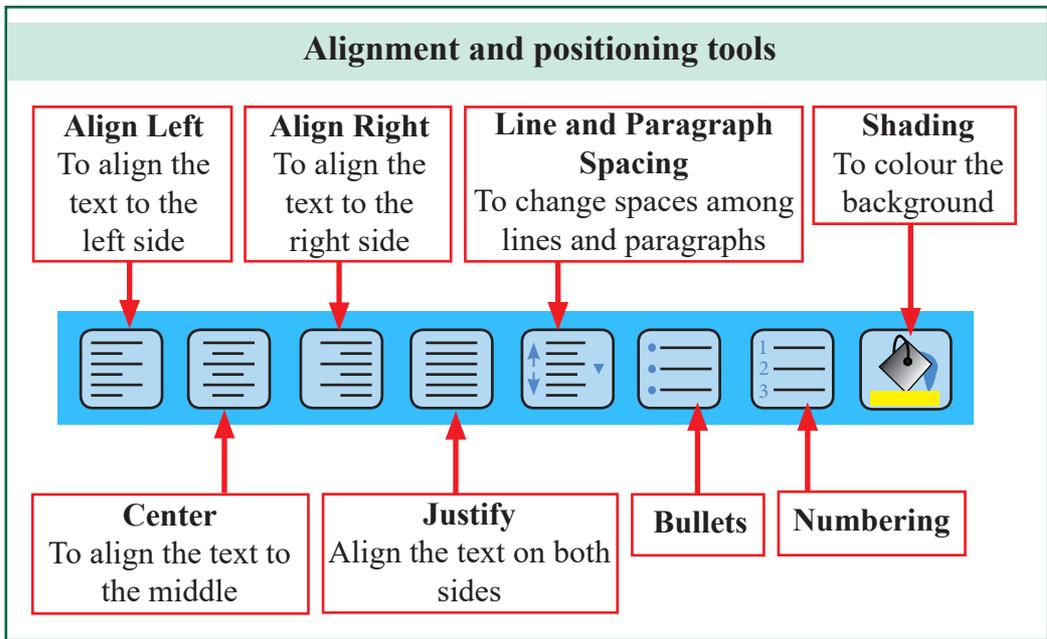


Figure 3.1 : Some documents that can be produced by using Word Processing software

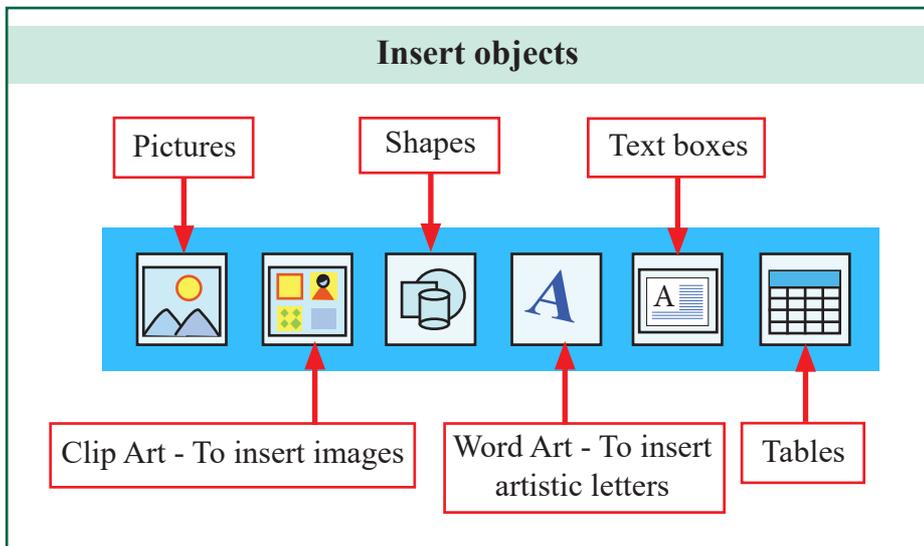
There are many tools for creating documents using Word Processing software. Some of them are shown below;







Refer to workbook for Activities 3.1, 3.2, 3.3, 3.4 and 3.5



Refer to workbook for Activities 3.6, 3.7, 3.8, 3.9 and 3.10

## Summary

- Letters, magazines, certificates, application forms and many other documents can be prepared using *Word Processing Software*.
- Commonly used tools in Word Processing are: *New, Open, Save, Print, Print preview, Redo, Undo, Cut, Copy, Paste, Spelling and grammar*.
- *Size, Color, Bold, Italic, Underline, Highlight, Font, Superscript, Subscript* etc. are tools that can be used to format letters, words and sentences, etc.
- *Left Align, Center, Right Align, Justify, Bullets, Numbering, Spacing, Shading* etc. are tools to align text in a document.
- *Pictures, Tables, Shapes, Text boxes, Clip Art and Word Art* are some other features that can be added to document.

# 4

## Programming

This chapter will cover the following:

- Analyzing problems
- Control structures
- Providing solutions to day-to-day problems
- Developing programs using *sequence* and *selection* control structures
- Applications of mobile and smart devices.

### 4.1 Problem analysis

Analyzing a problem involves dividing the problem into smaller segments of the problem and examine. This will make it easier to solve the problem.

For example, let us consider an invoice issued by a stationery shop.

To calculate the price (amount) of each item, number of items and unit price are required. The items required to prepare the invoice, are called **input**. Calculating the total price for each item and the value of total bill is known as **processing**. Price (amount) for each item and total bill value are known as **output**.

Hence, let us analyze the above bill and identify input, process and output.

Invoice			
ABC Bookshop			
Date - .....			
Item	Amount	Unit price	Price
200 pages	1	150.00	150.00
80 pages	4	55.00	220.00
Carbon pens	3	15.00	45.00
Total			415.00

Input

Outputs

process

**Input :** Item description, number of items, unit price

**Process :** For an item purchased;  
Amount = number of items  $\times$  unit price  
Total bill = total price (amount) of all items purchased

**Output :** A amount to be paid

In order to develop a computer program, it is essential to identify the *inputs*, *process* and *outputs* by analyzing a problem. (see figure 4.1)

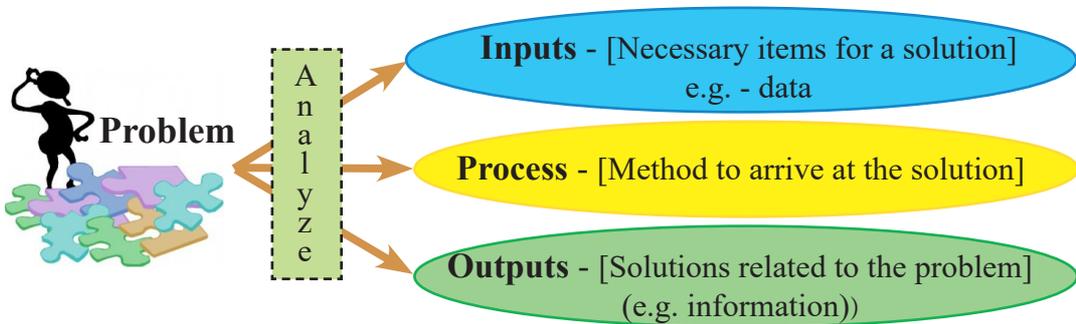


Figure 4.1 : Problem Analysis



Note - The problem needs analyzing before developing computer programs.

When analyze a problem, it is possible to identify *inputs*, *process* and *outputs*.

#### Example 1

**Problem :** Find the year of birth when a person's National Identity Card number is given.

**Input :** National Identity Card number

987654321V

**Process :** Select the first two digits in the identity card number

**Output :** Year of birth

#### Example 2

**Problem :** Find the cost of purchasing five pens

**Input :** Price of a pen

**Process :** Calculating cost  
(total = price of a pen  $\times$  5)

**Output :** Total amount



Figure 4.2 : Pens



Refer to workbook for Activity 4.1.

## 4.2 Control structures

A control structure is a block in a program that analyses variables and chooses a direction of flow of the program.

You have learnt in chapter five of Grade 7 book that there are three types of control structures as *sequence*, *selection* and *repetition*.

**control structures**

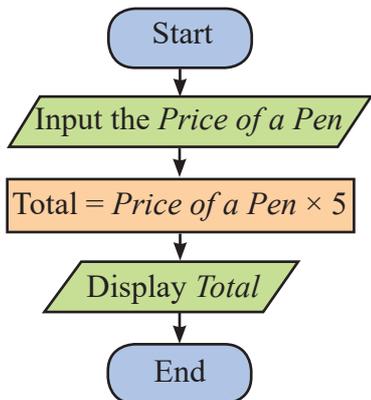
- 1. *Sequence*
- 2. *Selection*
- 3. *Repetition*

 Note - In inputs and outputs are denoted by the symbol  and the processes are by  symbol.

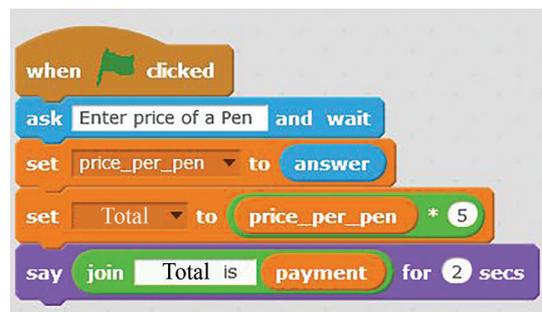
### 4.2.1 Sequence

If the steps are carried out one after the other from the beginning to the end in a particular consecutive order, it is called a *sequence*.

The flowchart and the Scratch program below is equivalent to the Example 2 in page 40.



Flowchart 1 : finding cost of five pens



Scratch program 1: find the cost of 5 pens when the unit price is provided

The price of the pen is shown by the *price\_per\_pen* variable and the amount to be paid is shown by the *Total* variable.

## 4.2.2 Selection

Selection decides which step(s) are executed depending on whether a condition of an algorithm is satisfied or not.

For example, consider a rainy day. If it rains students are asked to go to the library. If it does not rain, students are asked to go to the playground.



The decision box in flowcharts, is used to show the selection control structure (See Figure 4.3). If the condition is true, it is directed towards "Yes". If it is false, it is directed towards "No". The following symbol is used To indicate the decision making;

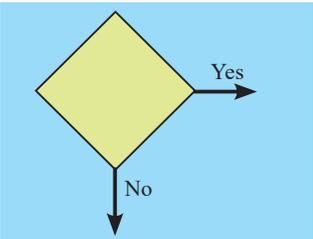
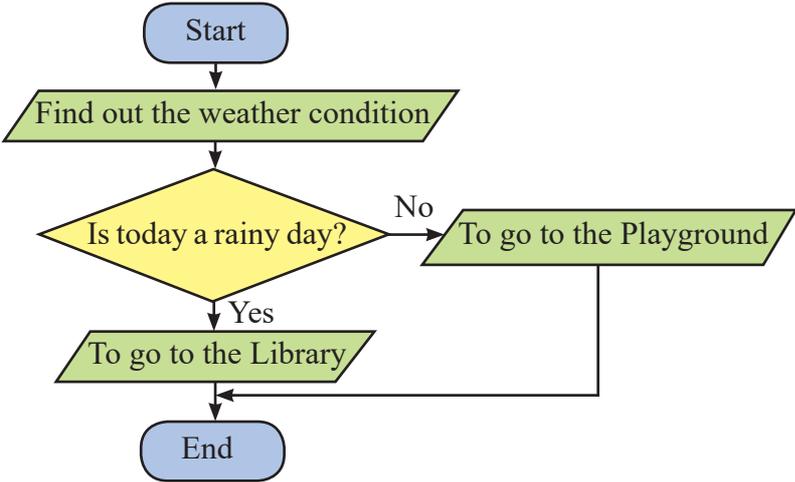


Figure 4.3 : Control structure



Figure 4.4 : Decision on whether it is a rainy day or not

**Example 1** Indicate the above example in a flowchart.



Flow chart 2 : Going to the playground or the library according to the weather condition

**Example 2** Making decisions when playing *Snakes and Ladders* Game

*Snakes and Ladders* is a popular game that can be played by an individual or by a group of players. In this game, there are number of boxes from beginning (1) to end (36). Each *ladder* and *snake* has two boxes connected at ends (Refer figure 4.5).

Each time the dice is tossed, the following instructions are to be followed;

1. Check the number shown on the top face of dice.
2. Shift the counter to face by the number shown on the top face of the dice.
3. If the counter reaches the bottom of a ladder, move it to reach the top of the ladder.
4. If the counter reaches the head of the snake, move down to where the tail is.

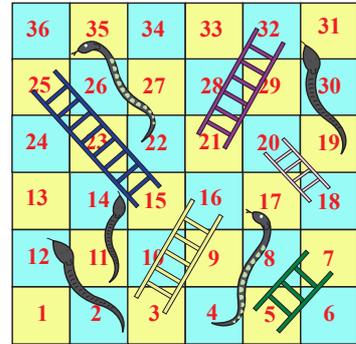
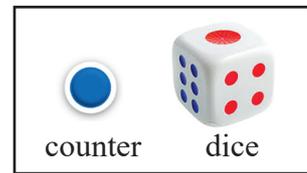
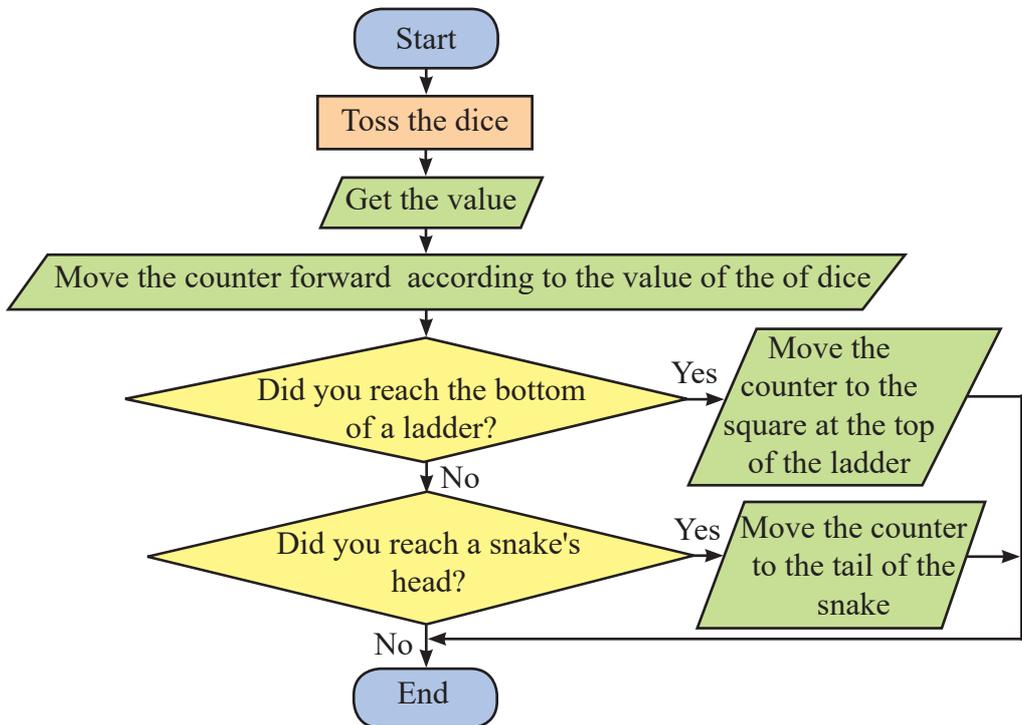


Figure 4.5 : Snakes and Ladders Board



One has to follow these conditions and reach square 36 to become the winner.

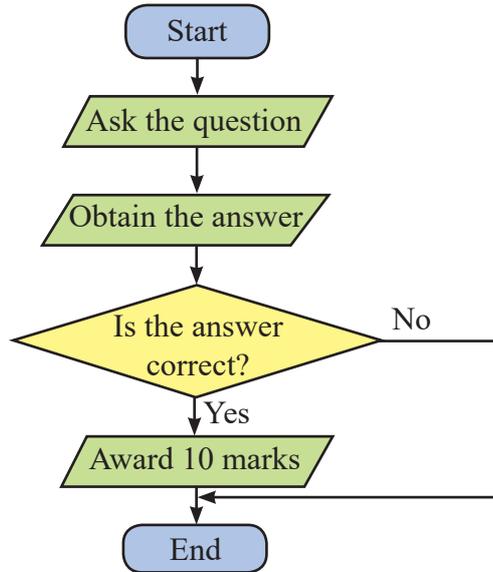
Given below is the flowchart relevant to the above example.



Flowchart 3 : Snakes and Ladders game

**Example 3** Consider a scenario where 10 marks are awarded to the correct answer.

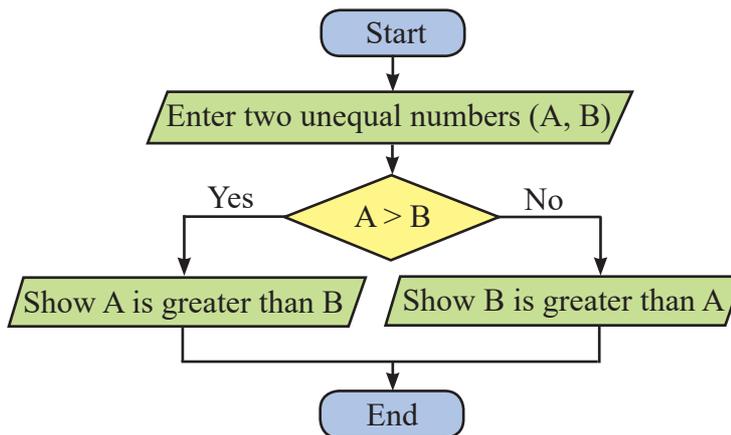
Before marks are awarded, it must be checked whether the answer is correct or wrong. If the answer is correct, 10 marks are awarded. Incorrect answers are awarded no marks. The above scenario can be represented by the following flowchart and control structures (Refer to Flowchart 4).



Flowchart 4 : Offering/Not offering marks for correct/incorrect answer

**Example 4** Considering the scenario of finding the larger number from two unequal numbers.

Two numbers are given as input. Then the two numbers are compared. If the first is greater than the second, the output shows as the first number is greater. Otherwise, the output shows as the second number is greater (Refer to flowchart 5).



Flowchart 5 : Finding greater number



Refer to workbook for Activities 4.2 and 4.3



Note - You will learn about the repetition control structure in Grade 9.

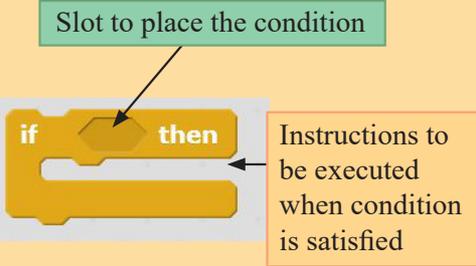
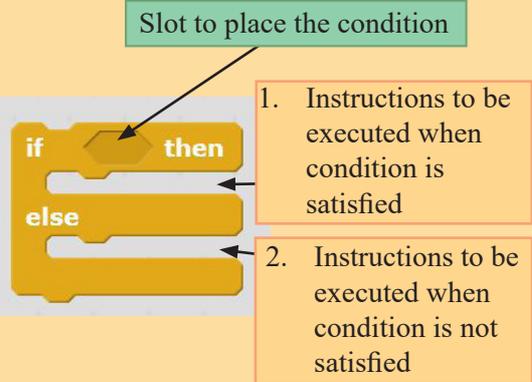
## 4.3 Selection control structures

Scratch is an Open Source Visual Programming Language produced to make programming easier to learn. Games, music, animations, interactive stories, etc. can be created using Scratch. Basic knowledge about Scratch was provided in the Grade 7 textbook.

Two types of selection control structures can be used in developing Scratch programs;

1. IF... THEN instructions block
2. IF... THEN... ELSE instructions block

Table 1 : Selection control structures

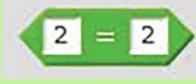
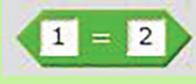
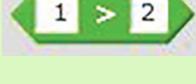
IF... THEN block	IF... THEN... ELSE... block
	
<p>Instructions are executed only if the condition is satisfied.</p>	<p>The first instruction block is executed when the condition is satisfied. The second instruction block is executed when the condition is not satisfied.</p>

## Comparison blocks

There are instances where a decision has to be taken after comparing two values in programming. The decision is taken after comparing the two values; whether one value is greater/smaller/equal than other value.

Instruction blocks shown in the following table are used to compare values. These blocks output "True" or "False" after comparison.

Table 2 : Comparison blocks

Instructions	Example	Output
 Check whether the value on the left is smaller than the value of the right		True
		False
 Check whether the value on the left equals to the right		True
		False
 Check whether the value on the left is greater than the one on the right		True
		False



Refer to workbook for Activity 4.4

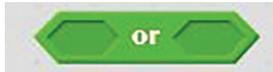
## Instruction with logical blocks

The following instruction blocks are used to combine comparison instruction blocks. There are three types of logical blocks as follows;

1. AND



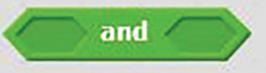
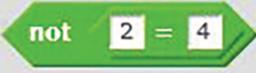
2. OR



3. NOT



Table 3 : Logical blocks

Instruction	Example	Reply
 If both expressions on left and right are true only, the output is true.	 	True False
 If both expressions on left and right are true or if only one is true, the output is true.	 	True False
 If the expression is false, the output is true. If the expression is true, the output is false.	 	True False



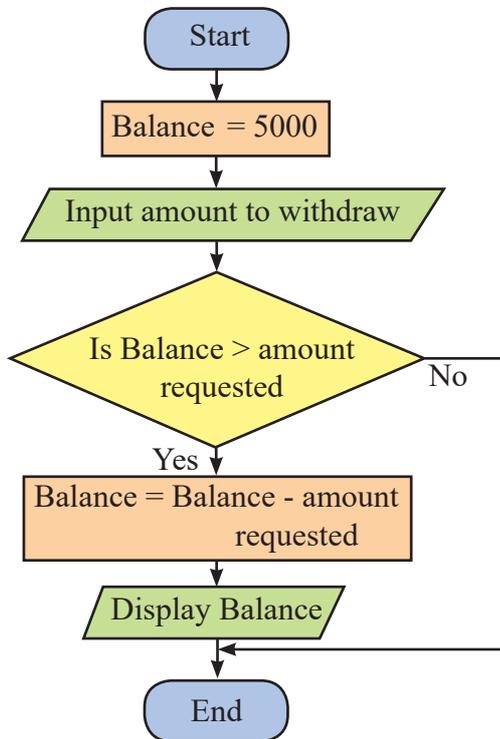
Refer to workbook for Activity 4.5

### 4.3.1

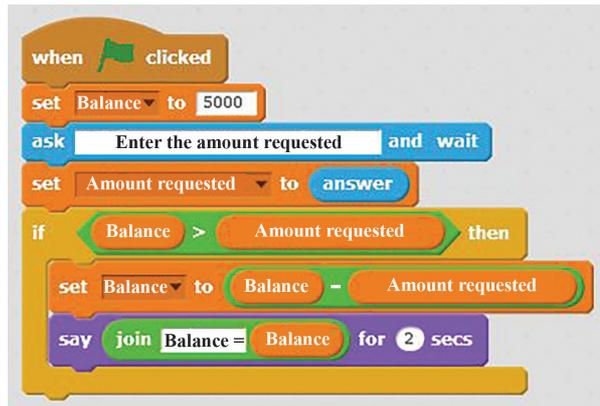
## Developing Scratch program with selection control structure

**Example 1** Display current balance after a withdrawal from an account with Rs.5000/=

In withdrawing money from an account, the current balance is first checked. Money is released only if the current balance is greater than the amount requested. The amount withdrawn is deducted from the current balance (Refer to Flowchart 6 and Scratch program 2).



Flowchart 6 : Display account balance



Scratch program 2 : Display account balance

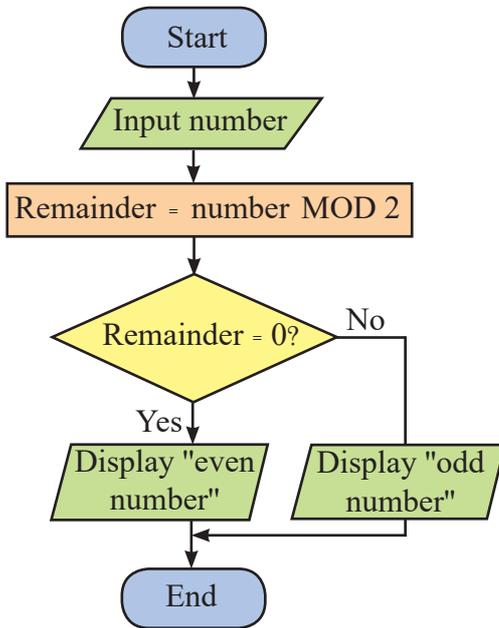
**Example 2** Display whether an input number is odd or even.

Mathematical operator MOD is used to determine the remainder when a number is divided by another. For example, 13 MOD 5 is 3. When 13 is divided by 5, the remainder is 3.

$$\begin{array}{r}
 2 \\
 5 \overline{) 13} \\
 \underline{10} \\
 3 \leftarrow \text{remainder}
 \end{array}$$

13 MOD 5 = 3

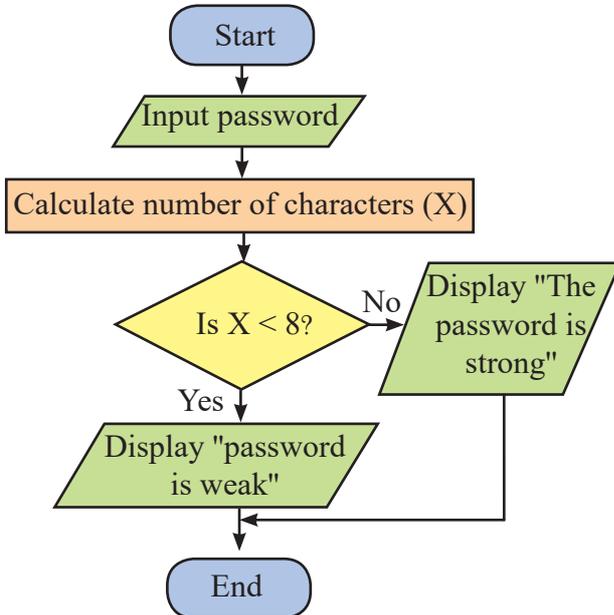
Accordingly, if a number is divided by 2 and the remainder equals 0, it is an even number. If the remainder is 1, it is an odd number.



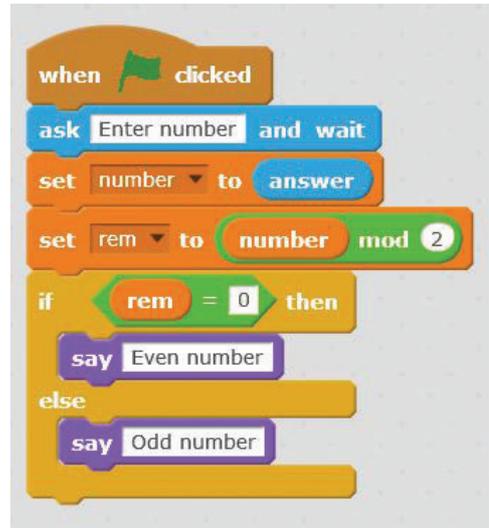
Flowchart 7 : Text whether a number is even/ odd

**Example 3**

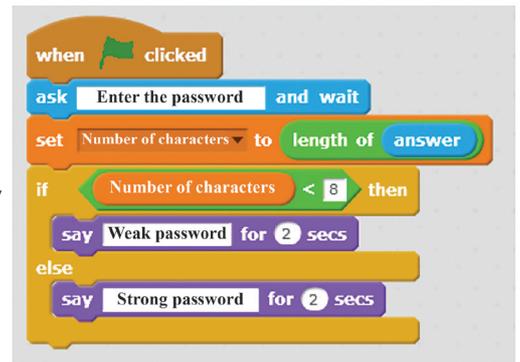
The number of characters in a password is one of indicators of strength. If the number of characters is less than 8, it is a weak password. If it is more than 8, it is a strong password (see Flowchart 8 and Scratch program 4).



Flowchart 8 : Display whether a passwords is weak or strong

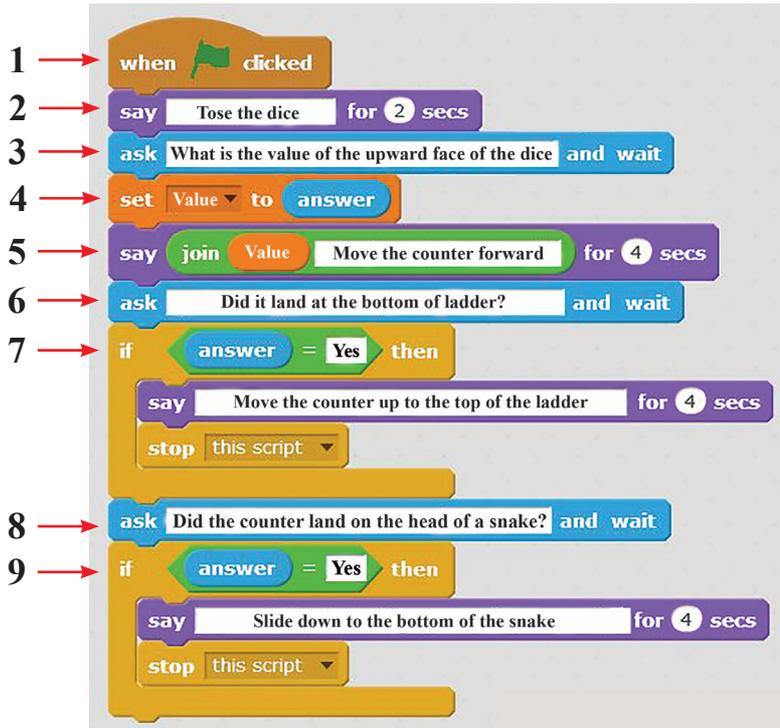


Scratch program 3 : Test whether a number is even /odd



Scratch programming 4 : Display whether a password is weak or strong

The Scratch program for *Snakes and Ladders* game is given below; (Refer to Scratch programs 5)



Scratch program 5 : Snakes and Ladder game

Analysis of the program

1. Click on  to start.
2. First, display "Toss the dice".
3. Ask "What is the value?" and get the answer.
4. Assign the value obtained in step 03 above to the variable.
5. Declare 4 seconds to bring the counter forward according to the value of the dice.
6. Obtain "Yes" or "No" answer for the question, "Did it land at bottom of ladder?"
7. If the answer is "Yes", then move the counter to the square at the top of the ladder.
8. Display, "Did the counter come to the head of a snake?"
9. If the answer is "Yes", then move the counter to snake's tail.



Refer to workbook for Activities in 4.6, 4.7, 4.8 and 4.9

### 4.3.2

## Applications for mobile and smart devices

### Mobile and smart devices

Various applications are available for mobile and smart devices. These applications usually carry out tasks accurately and efficiently. Each mobile and smart device is developed for a specific function and they can be used according to the user requirements (See Figure 4.6).

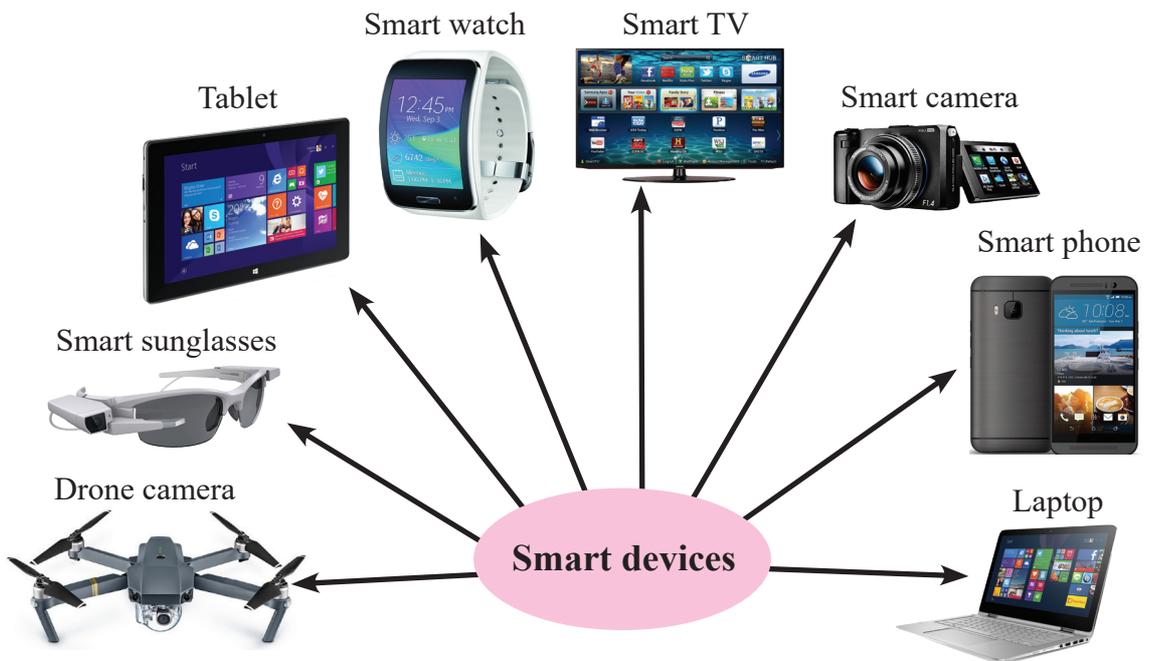


Figure 4.6 : Examples of mobile and smart devices

Tablets and laptops are widely used as general purpose machines. Other devices are meant for a specific functions. Therefore, it is necessary to determine whether the selected mobile device suits the intended purpose.

Table 4 : Smart devices and applications

Mobile device	Examples of use
Laptop computer	As a mobile device for general computer applications
Tablet computer	To surf the Internet and to take photos, etc.
Smart mobile phone	Telephone conversations, SMS and MMS messaging, taking photos, recording audio and video clips, surfing Internet, sending e-mails, etc.
Smart television	Managing and recording television programmes, e-mail and Internet
Smart camera	Taking photos, recording audio/video clips and sending them to other smart devices
Smart wristwatch	Displays time, sends SMS, sets alarm, accesses the Internet, etc.
Mobile spectacles	Watch scenery in 3D form, listen to audio, taking photos, record video clips, etc.
Drone camera	A remotely controlled, mini helicopter used to obtain aerial pictures or videos

### Applications of mobile and smart devices

Many application software for mobile and smart devices are available on the Internet. Some application software can be downloaded free of charge while others have to be purchased. These downloaded software can be used after installing in the smart devices. The following shows some examples for application software for mobile and smart devices. (See Figure 4.7)

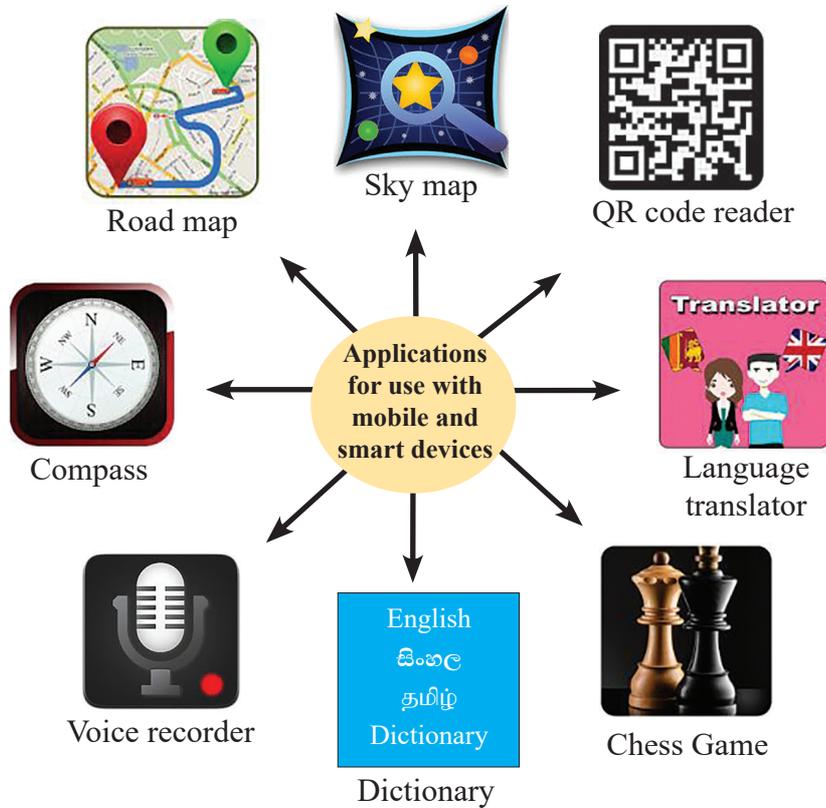


Figure 4.7 : Examples of the applications of mobile and smart devices

Table 5 : Mobile and smart devices and their uses

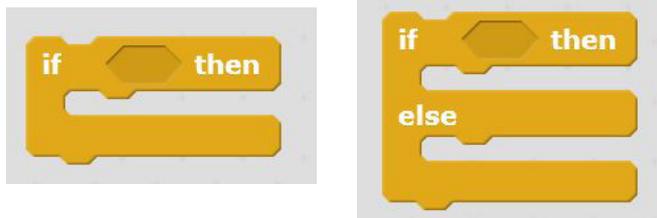
Smart device	Examples of use
Compass	finds the orientation
Route map	directs using GPS (finding routes), finds distance between two places, identifies traffic, etc.
Sky map	points the smart device towards a star or planet on the sky and see the details such as name, location, etc.
QR Code Reader	obtains information by scanning the QR code
Language translator	translates text in one language to another
Chess game	computer play as the opponent of Game
Sinhala dictionary	finds English term for Sinhala
Tape recorder	records and playback sound



Refer to workbook for the Activity 4.10

## Summary

- Computer programs are developed to accept input, process data and produce output. Generally, the algorithm is written first and then the algorithm is converted to a program.
- There are three types of control structures that can be used in an algorithm;
  1. Sequence
  2. Selection
  3. Repetition
- A sequence follows steps in the algorithm the one after the other.
- In selection, the program selects the cause of action based on whether condition is satisfied or not. Scratch programming uses "if then" and "if then else" control structures for selection.



- Scratch uses three types of comparison blocks.



- Scratch uses three types of logical blocks.



- The "Repetition" control structures, will be taught in a future lesson.

# 5

## Physical Computing

This chapter will cover the following:

- Basic logic gates
- Use of software to identify a logic function
- Constructing simple circuits using logic gates
- Showing the functions of logic gates by using them practically

### 5.1 Basic logic gates

There are three basic logic gates as AND, OR and NOT.

#### AND Gate

Let us consider the following analogy to understand function of the AND gate.

The following diagram of a water tank in a house is to fill water without overflowing. Two valves are used to prevent water waste.

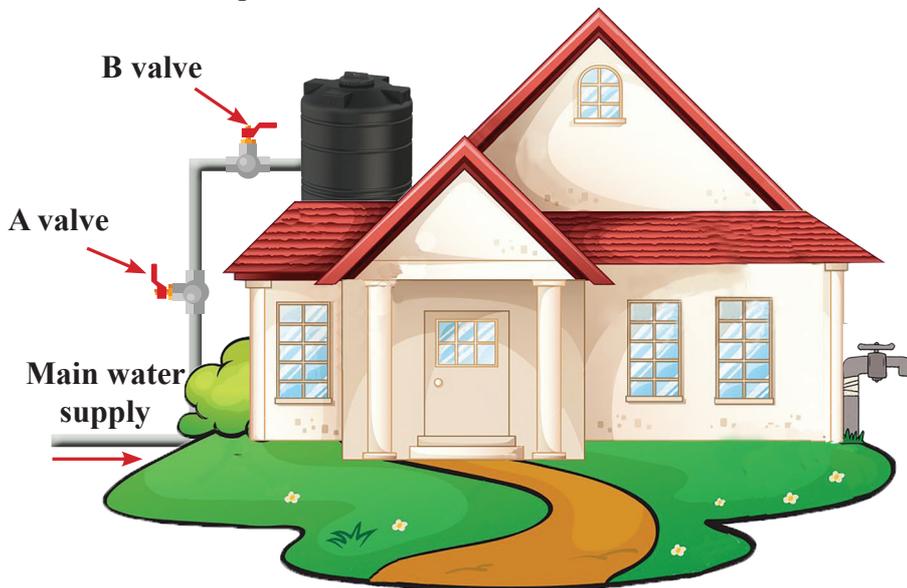


Figure 5.1 : Analogy for AND gate

The following table shows whether the tank receives water or not from the main supply based on whether the A and B valves are closed or open. (Table 5.1)

Table 5.1 : Water supply by valves A and B

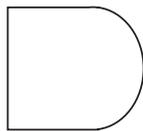
A valve	B valve	Water supply to tank
Closed	Closed	does not receive water
Closed	Open	does not receive water
Open	Closed	does not receive water
Open	Open	receives water

The following table using 1 for 'open' state, 0 for 'closed' state, and 1 for 'receives' state and 0 for 'does not receive' state (See Table 5.2).

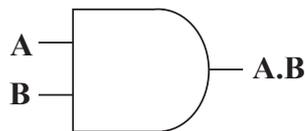
Table 5.2 : Indicating water supply by 0 and 1

A valve	B valve	Water supply to tank
0	0	0
0	1	0
1	0	0
1	1	1

The table above indicates whether the valves supply water or not. Similarly, the AND gate decides whether an electric signal is present or not. Availability of an electric signal is shown by state "1" and the unavailability is by state "0".



The standard symbol for AND Gate



When A and B are inputs

Inputs of a Gate is shown in capital letters. The output of AND gate is denoted by A.B when inputs are A and B.

The following truth table shows the function of the AND gate.

Input		Output
A	B	A.B
0	0	0
0	1	0
1	0	0
1	1	1

In order to obtain the output 1, both inputs should be 1 in an AND gate.

### OR Gate

Let us consider the following analogy to understand the function of the OR gate. As shown in the illustration below, the house has a water tank in addition to the regular main water supply. The tank is to ensure uninterrupted water supply. There are two valves A and B. (See Figure 5.2)

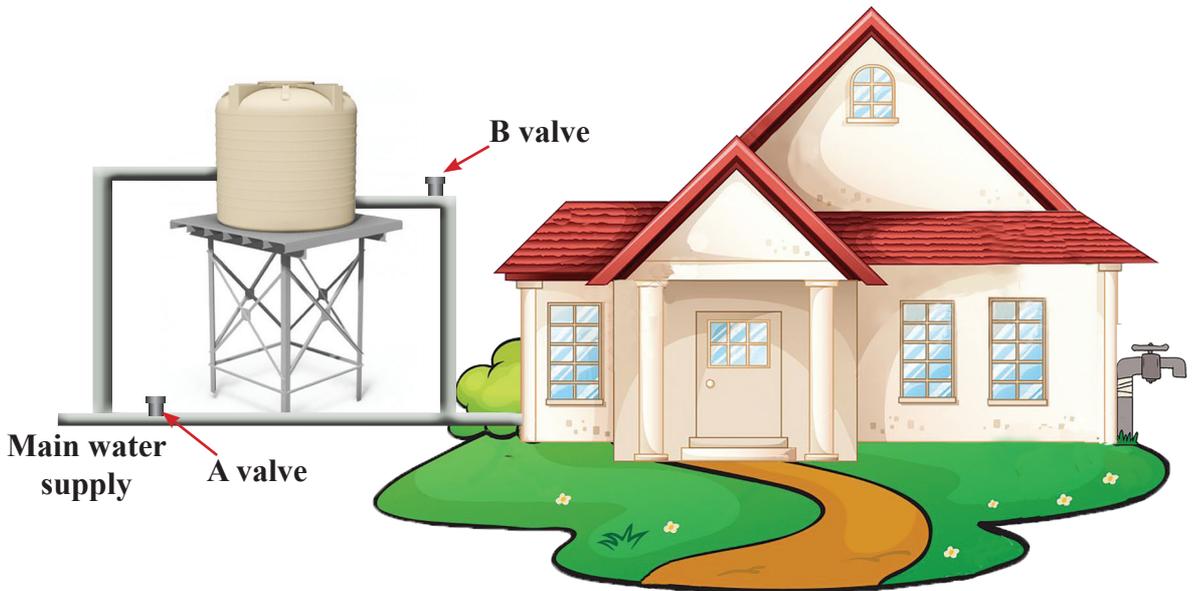


Figure 5.2 : An analogy for OR gate

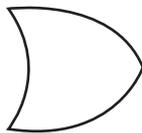
The following table shows if the house receives water or not based on whether A and B gates are open or closed.

A valve	B valve	Water supply to house
Closed	Closed	does not receive water
Closed	Open	receives water
Open	Closed	receives water
Open	Open	receives water

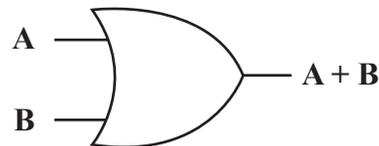
When the above table is replaced with value 1 for "open" state, 0 for closed state, 1 for receives state and '0' for "does not receive" state;

A valve	B valve	Water supply to house
0	0	0
0	1	1
1	0	1
1	1	1

The valves used in the above water tank control the supply of water to the house. Similarly OR gate controls the availability and unavailability of electric signal in a circuit. The availability of an electric signal is shown by '1' state whereas '0' state indicates the unavailability.



The standard symbol of the OR Gate



When A and B are inputs

The illustration above shows OR Gate as it appears on circuits. When A and B are inputs, output of OR gate is A+B. Truth table related to OR Gate is as follows;

A	B	A+B
0	0	0
0	1	1
1	0	1
1	1	1

Output of OR Gate is state '1' when at least one input is in '1' state.

## NOT Gate

Let us consider the following analogy to understand the function of NOT gate. It shows a street with street lamps that are switched off during day time and switched on at night.



Figure 5.3 : Lighting street lamps automatically

Sunlight	Electric lamp
available	OFF
unavailable	ON

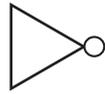
Consider state '1' as there is day light and state '0' as there is no day light. Street lamp's OFF state as 0, and 'ON' state as 1.

Sunlight	Electric lamp
1	0
0	1

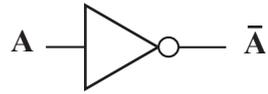
The output of the NOT gate is the opposite of its input.

Input	Output
receives day light	bulb OFF
receives no day light	bulb ON

The symbol of NOT gate is as follows;



Standard Symbol of NOT gate



When A is its input

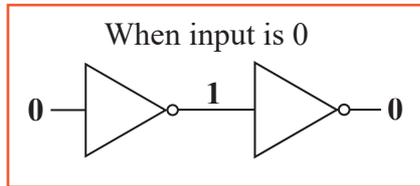
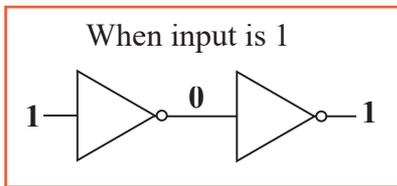
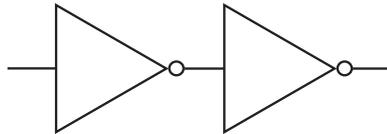
The above illustration shows a NOT gate in an electric circuit with A as input and  $\bar{A}$  as output. The equivalent truth table is as follows;

A	$\bar{A}$
1	0
0	1

A particular voltage is shown by state 1 and another voltage is shown by state '0'.

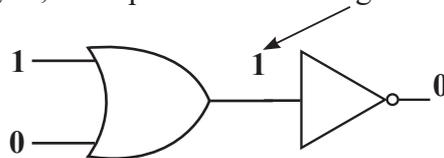
### Connecting logic gates in circuits

e.g.1 - Obtaining output from the circuit below where input is 1 or 0.



e.g. 2 - Obtaining the relevant output according to the input given.

In OR gate, the inputs are added to give the output ( $1 + 0 = 1$ )



Refer to workbook for Activities 5.1, 5.2, 5.3 and 5.4



## Note - Logic Gates

1. The basis building block of Central Processing Unit (CPU) and other electronic devices and computers are logic gates. The basic function of the CPU uses logic gates.
2. Digital signals are used in digital computers. The significance of digital signals is that it has one value out of two, at a particular point in time (See Figure 1).



Figure 1 : Digital signal

3. Logic gates take digital inputs and provides digital outputs. The digital inputs and outputs take binary values. That means, the input and output are available only in one form of two states as 0 or 1.
4. Binary values can be represented using different methods. The most common method of representing is 0 and 1. They can also be shown represented as TRUE/ FALSE or HIGH/ LOW. In computer hardware, they are voltage values with 5V and 0V (See table 1).

Table 1 : Methods of representably binary values

1	0
HIGH	LOW
True	False
5 V (volt)	0 V

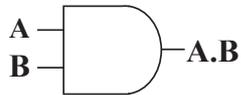
5. Computer uses AND, OR and NOT logic gates to process data. Logic gates take states 0 or 1 as input and produce 0 or 1 states as output.

## Summary

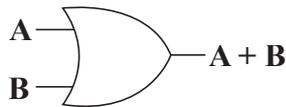
### Basic logic gates

1. AND
2. OR
3. NOT

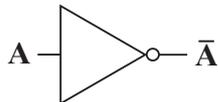
- Inputs given to those gates produce relevant output.
- Function of AND gate



- Function of OR gate



- Function of NOT gate



# 6

## Internet

This chapter will cover the following:

- Search engines
- Use of the Internet and explore for information
- Creating web pages
- Developing websites

### 6.1 Search engines

Search engines can be used to find information, images, videos, etc. on the Web. (See Figure 6.1)

#### Examples for search engines



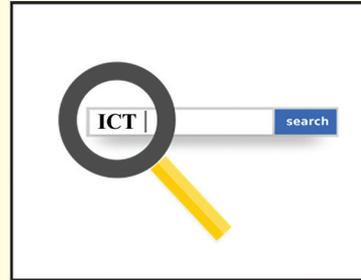
Figure 6.1 : A few main search engines

## Use of Internet to explore information

Different methods can be used to explore the Internet for information. A few of them are as follows:

### Search engines

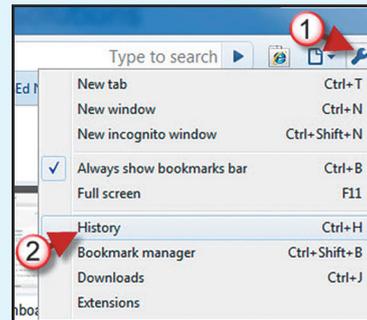
Search engines help find websites. Typing the keyword on the "Search" box and pressing the 'Search' button, display a list of websites that are relevant to the key words.



### Browsing history

Search engines save recently used web addresses.

These websites can be accessed using the 'History'.



### Bookmark/Favourite

A click on bookmark/favourite helps save web addresses (URL) used often.

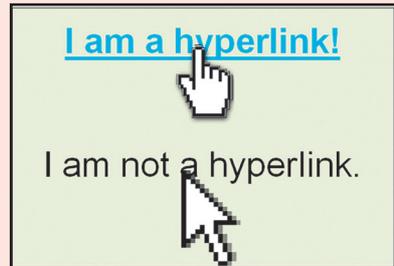
Saved websites as such can be seen as a list so that the required website can be accessed.



## Hyperlinks

A hyperlink on web page links to another section of the same page or a different web page.

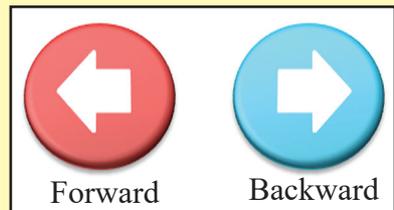
A text with a hyperlink has an underline and display in color. The mouse over a hyperlink shows icon of a hand.



## Forward/ Backward

The Forward/Backward button helps navigate to a previous page or next page.

The forward/backward button appears on the top left corner of the web browser



## Tabs



A number of web pages can be opened in a single window of a web browser. They are called as Tabs.

When web pages are opened as tabs, it is easy to select pages.



Refer to workbook for the Activity 6.1.

## 6.2 Creating a web page

Some factors that should be considered in developing a web page are listed below;

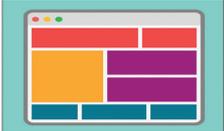
1

- What is the goal of web site?
- Who uses it?



2

- Layout and structure of the size



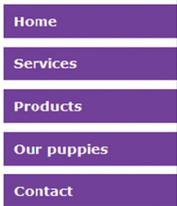
3

- ★ Design
  - Use of colours, letters and font size
  - Clarity and readability of the content



4

- ★ Navigation
  - How does the user navigate the website?
  - Navigation to other websites



5

- ★ Use of images
  - Suits to user
  - Compatible with content
  - Minimal use of images



## Main features necessary to create websites

Tool	
There are several tools that can be used to develop web pages.	

Software	
Examples for some software that can be used to create web pages using HTML	Notepad, NetBeans, Microsoft Visual Studio Community, Word Press, Bluefish, Eclipse

Tags/Elements
<ul style="list-style-type: none"><li>• HTML tags are used to create web pages.</li><li>• A tags/element is shown with the angular brackets <code>&lt;&gt;</code>.</li><li>• Most Tags have a start and an end.</li></ul>

A few tags used in HTML to create a website and their functions:

<code>&lt;html&gt;...&lt;/html&gt;</code>	Indicate that HTML is used to create the web page
<code>&lt;head&gt;...&lt;/head&gt;</code>	Container for all head elements such as title of document.
<code>&lt;title&gt;...&lt;/title&gt;</code>	Title of the website (not included in the web page)
<code>&lt;body&gt;...&lt;/body&gt;</code>	To the content of the web page
<code>&lt;h&gt;...&lt;/h&gt;</code>	headers (titles)
<code>&lt;b&gt;...&lt;/b&gt;</code>	bold face text
<code>&lt;i&gt;...&lt;/i&gt;</code>	italicize text
<code>&lt;center&gt;...&lt;/center&gt;</code>	center alignment
<code>&lt;ul&gt;...&lt;/ul&gt;</code>	a list with bullets
<code>&lt;ol&gt;...&lt;/ol&gt;</code>	a list with numbers
<code>&lt;li&gt;...&lt;/li&gt;</code>	bullet/ numerical list items
<code>&lt;br&gt;</code>	line break
<code>&lt;p&gt;</code>	a paragraph
<code>&lt;img src="..."&gt;</code>	Insert an image
<code>&lt;a href="..."&gt;...&lt;/a&gt;</code>	create a hyperlink

<title>...</title>

7 Wonderful Benefits of Banana | Department of Official Language

Secure | https://food.ndtv.com/food-drinks/benefits-of-banana-how-

## Wonderful Benefits of Banana

*Adding a banana to your daily diet has an array of benefits in your body.*

*Bananas helps*

- 1. loss of weight*
- 2. keep your bowels healthy*
- 3. provide nutrients that regulate heart rhythm*
- 4. have vitamin compounds for eye health.*

**Bananas provide a variety of vitamins and minerals:**

- Vitamin B6 - 0.5 mg.
- Manganese - 0.3 mg.
- Vitamin C - 9 mg.
- Potassium - 450 mg.
- Dietary Fibre - 3g.
- Protein - 1 g.
- Magnesium - 34 mg.

[More about bananas](#)

<h>...</h>

<i>...</i>

<p>

<ol>...</ol>

<ul>...</ul>



<br>

<b>...</b>

<a href="...">...</a>



Refer to workbook for Activities 6.2, 6.3, 6.4, 6.5, 6.6 and 6.7

## Summary

- Search engines are used to find information from the web sites on Internet.
- Google, Yahoo, Bing, Ask, MSN are examples for search engines.
- History of the web surfing and bookmarks also help gather information.
- Hyperlinks, forward and backward buttons and tags are used to navigate among web pages and web sites.
- The goal, the users, arrangement and structure, etc. are to be considered in developing a web site.
- Tools, software, HTML tags are used in developing a web page.



22.	autonomous	ස්වයංපாலக/ ස්වநிர்வாக/ස්வயங்க	சுயாதீன
23.	axiom	ස්වகிதீய/புறநம்பிக்கை	வெளிப்படை உண்மை
24.	backups	උපகීර්	காப்பெடுத்தல்
25.	bandwidth	කලාප පළල/බඳස් පළල	பட்டை அகலம்
26.	batch processing	කාණ්ඩ සැකසුම්	தொகுதி முறைவழியாக்கம்
27.	big data	මහා දත්ත	பெரிய தரவு
28.	binary	ද්වීමය	துவிதம், இருமம்
29.	binary coded decimal (BCD)	ද්වීමය කේතක දශමය	இருமக் குறிமுறை தசமம்
30.	bio-inspired computing	ජෛව ප්‍රේරිත පරිගණනය/ ජෛව අනුප්‍රේරිත පරිගණනය	உயிரியல் உள்ளீர்ப்புக் கணிப்பு
31.	bit coin	බිට් කාසි	நுண்கடன் பணம் செலுத்தல்
32.	bitwise	බිට් අනුසාරිත	பிட் வாரி
33.	bitwise logical operation	බිට් අනුසාරිත තාර්කික ලේඛයුම්	பிட் வாரி தர்க்கச் செயற்பாடு
34.	black box testing	කාල මංජුසා පරීක්ෂාව	கறுப்புப்பெட்டிச் சோதிப்பு
35.	blogging	වෙබ් සටහනය	வலைப்பதிவிடல்
36.	boot-up	ප්‍රවේශනය	தொடங்குதல்
37.	broadcasting	විකාශනය	தொலைபரப்பல்
38.	browsing	අතරීක්ෂීම	மேலோடல்
39.	bubble sort	බුබුළු තේරීම/ යා-සැසඳුම් තේරීම	குமிழி வகைப்படுத்தல்
40.	built-in	තුළබැඳි / තිළැලි	உட்பொதிந்த
41.	business process re-engineering (BPR)	ව්‍යාපාර ක්‍රියාවලියේ ප්‍රති ඉංජිනේරුකරණය	வணிக செயல்முறை மீள்கட்டமைப்பு
42.	candidate key	හිරුප්‍ය යතුර	பிரதிநிதித்துவச் சாவி
43.	cardinality	ගණනීයතාව	எண்ணளவை
44.	cathode ray tube (CRT)	කැතෝඩ කිරණ නලය	கதோட்டுக் கதிர் குழாய்

45.	central processing unit (CPU)	மீடீசு ஈகைசூதீ லீகைக	மத்திய செயற்பாட்டு அலகு
46.	characteristics	஁ரீ லகீதல / ஈலலகீதல	சிறப்பியல்புகள்
47.	check box	ஈலலகூ லகை஁ல	சரிபார்ப்புப் பெட்டி
48.	client-server model	ஈலல லகை-ஈலல ஁கை ஁கைகீக	சேவைப் பயனர் மாதிரி
49.	clock	ஈலல஁கை	கடிகாரம்
50.	cloud computing	லலலகூல ஈலலகைக	மேகக் கணிமை
51.	coaxial cable	ஈலலகீகை லகை஁லக	஁ரச்ச வடம்
52.	code editor	கைக ஈலலகைக	குறிமுறை ஁கை஁ல
53.	comment	லீலலகை	விளக்கக் குறிப்பு
54.	commutative law	஁கை஁கை ஁கை	பரிமாற்று விதி
55.	compact disc	ஈலலகீகை ஈலலகை	஁லலயியல் வட்டு
56.	compatibility	஁லல஁ல	பொருந்துகை
57.	compiler	ஈலல஁கை	஁கை஁ல
58.	component	ஈலலகை	கூறு
59.	composite key	ஈலலகீகை ஁கை	கூட்டுச் சாவி
60.	constant	஁கைகை	மாறிலி
61.	content management system (CMS)	஁கை஁கை ஁கை஁கை ஁கை஁கை	஁லலகை஁கை முகை஁கை
62.	context switching	஁கை஁கை ஁லலகை	சந்தர்ப்ப நிலைமாற்றல்
63.	contiguous allocation	஁கை஁கை ஁கை஁கை	஁கை஁கை஁கை ஁கை஁கை
64.	control structure	஁கை஁கை ஁கை஁கை	கட்டுப்பாட்டுக் கட்டமைப்பு
65.	control unit (CU)	஁கை஁கை ஁கை஁கை	கட்டுப்பாட்டலகு
66.	credit card	஁கை஁கை	கடனட்டை
67.	customization	஁கை஁கை஁கை	஁கை஁கை஁கை
68.	data	஁கை஁கை	஁கை஁கை
69.	data and control bus	஁கை஁கை ஁கை஁கை ஁கை஁கை	஁கை஁கை கட்டுப்பாட்டுப் பாட்டையும்

70.	database management system (DBMS)	දත්ත සම්පාදන කළමනාකරණ පද්ධති	தரவுத்தள முகாமைத்துவ முறைமை
71.	data definition language (DDL)	දත්ත නිර්වචන භාෂාව	தரவு வரையறை மொழி
72.	data dictionary	දත්ත ශබ්දකෝෂය	தரவு அகராதி
73.	data flow diagram	දත්ත ගැලීම් සටහන	தரவு பாய்ச்சல் வரைபடம்
74.	data flow model (DFM)	දත්ත ගැලීම් ආකෘතිය	தரவு பாய்ச்சல் மாதிரி
75.	data link layer	දත්ත සබැඳි ස්ථරය	தரவு இணைப்பு அடுக்கு
76.	data manipulating language (DML)	දත්ත හැසුරුම් බස	தரவு கையாளல் மொழி
77.	data migration	දත්ත පරිච්ඡේදනය	தரவு பெயர்ச்சி
78.	debugging	නිදෝස් කිරීම	வழு நீக்கல்
79.	decision support system (DSS)	ඒරණ සහාය පද්ධති	தீர்மான உதவு முறைமை
80.	declarative	ප්‍රකාශනමය	அறிவிப்பு
81.	default values	පෙරනිම් අගය	இயல்புநிலை மதிப்பு
82.	defragmentation	ප්‍රතිඛණ්ඩනය	துணிக்கை நீக்கல்
83.	demodulation	විමුර්ජනය	பண்பிறக்கம்
84.	device	උපාංගය / උපකුමය	சாதனம்
85.	device driver	උපාංග ධාවක මෘදුකාංග	சாதனச் செலுத்தி
86.	digital	අංකිත	இலக்க முறை
87.	digital camera	අංකිත කැමරාව	இலக்கமுறைப் படக்கருவி
88.	digital economy	අංකිත ආර්ථිකය	இலக்கமுறைப் பொருளாதாரம்
89.	digitizer	සංඛ්‍යාංකනය	இலக்கமாக்கி
90.	direct implementation	සෘජුස්ථාපනය	நேரடி அமுலாக்கம்
91.	disk formatting	තැටි/ඩිස්ක හැඩසවි ගැන්වීම	வட்டு வடிவமைப்பு
92.	distortion	විකෘතිය	திரிபு

93.	distributive law	விகிதக குறியீடு	பங்கீட்டு விதி
94.	document flow diagram	தெரிவு கருவிக் குறியீடு	ஆவணப் பாய்ச்சல் வரைபடம்
95.	domain	வகை	ஆள்களம்
96.	domain name server (DNS)	வகை குறியீடு கையாளுகை	ஆள்களப் பெயர் சேவையகம்
97.	domain name system (DNS)	வகை குறியீடு	ஆள்களப் பெயர் முறைமை
98.	dynamic host configuration protocol (DHCP)	கணினி டிரைவ் பால்கு கியூவிக்	மாறும் விருந்தோம்பி உள்ளமைவு நெறிமுறை
99.	dynamic web page	கணினி வேபு பீடு	இயக்குநிலை வலைப்பக்கம்
100.	e-commerce	பீடுகல் லாபிக்	மின் வர்த்தகம்
101.	economical feasibility	ஈர்ப்பிக கைகலா	பொருளாதாரச் சாத்தியப்பாடு
102.	elementary process description (EPD)	மூலிக கியூவிக் பீடுகல்	அடிப்படைச் செய்முறை விபரிப்பு
103.	e-market place	ஓ-வேபுட போட	இலத்திரனியல் சந்தை இடம்
104.	encryption	கூடு கைகலா	மறைகுறியாக்கம்
105.	enterprise resource planning system (ERPS)	வகை வகை கைகலா பீடுகல்	நிறுவன மூலவள திட்டமிடல் முறைமை
106.	entity	கூறாப்பிக/கூறிக் வகை/கைகலா	நிலைப்பொருள்
107.	entity identifier	கூறாப்பிக/கூறிக் வகை கைகலா	நிலைப்பொருள் அடையாளங்காட்டி
108.	entity relationship (ER) diagram	கூறாப்பிக கைகலா கைகலா	நிலைப்பொருள் உறவுமுறை அட்டவணை
109.	executable	கியூவிக் கைகலா	இயக்கத்தகு
110.	executive support system (ESS)	பீடுகல் கைகலா பீடுகல்	நிறைவேற்று உதவு முறைமை
111.	expert system	பீடுகல் பீடுகல்	நிபுணத்துவ முறைமை

112.	extended binary coded decimal interchange cod (EBCDIC)	விசீகாண டீலீமச கீகக டகம	நீடித்த துவித குறிமுறை தசம இடமாற்றக் குறி
113.	extended entity relationship (ER) diagram	விசீகாண ஜுகார்டி கமீகிசீகி ரகச ககக	விரிவாக்கப்பட்ட நிலைபொருள் உறவுமுறை அட்டவணை
114.	feasibility study	ககசகா அகிசகக	சாத்தியப்பாடு கற்கக
115.	feedback loop	சுகிசேகக டுகச	பின்னூட்டல் வளையம்
116.	fetch-execute cycle	அகரக-கூசககரகூகி வகூச	தருவிப்பு நிறைவேற்றுச் சுழற்சி
117.	fiber optic	சுககக ககீக	இழை ஒளியியல்
118.	file	கககூக	ககாப்பு
119.	file hierarchy	கககூ கூரககூக	ககாப்பு படிநிலை
120.	firewall	கிகி சகூக	தீச்சுவர்
121.	normal form	சூகூ சூகக அககூக	இயல்பாக்கல் வடிவம்
122.	fixed internal hard disk	அகக அகசகீகர டூகி ககூக	நிலையான உள்ளக வக்தட்டு
123.	flash memory	ககக/ கீககி ககக	பளிச்சீட்டு நினைவகம்
124.	flash memory card	ககக/ கீககி ககக சக	பளிச்சீட்டு நினைவக அட்டை
125.	flat file system	கீக கககூ சகீககிச	சமதளக் ககாப்பு முறைமை
126.	flip-flop	கிசூ-சககூ	எழு-விழு
127.	float	ஓசூகூ/ஓகிசூகூ	கிதவை
128.	floppy disk	ககச ககூக	கூகிழ் வட்டு
129.	flow chart	கககூக ககக	பாய்ச்சற் ககாட்டுப்படம்
130.	folder	கககூ கககூக	ககாப்புறை
131.	foreign key	அககீகக ககூக	அந்நியச்சாவி
132.	formatting	கககககி கககீக	வடிவமைத்தல்
133.	frame	ரூகூக	சட்டகம்
134.	frequency modulation	ககககக கூகீசக	அதிர்வெண் பண்பேற்றல்

135.	full adder	பூர்ணகலகக	முழுமைக் கூட்டி
136.	function	கூறக / காரீக	சார்பு
137.	functional dependency	காரீக ஢ீடீ ஃராகநீககல	செயல் சார்புநீலை
138.	functional requirement	காரீக ஢ீடீ ஃலகககல	செயல்படு தேவை
139.	quantum computing	கீலகீஃகீ ஃரீககக	சொட்டு கணீப்பு அடிப்படை
140.	gateway	ஃரீடு மக / லககீ ஃீலாரக /லககீஃர	நுழைவாயில்
141.	genetic algorithm	ககக ஃகீஃரீஃக	மரபணு வழிமுறை
142.	geographical information system(GIS)	ஃகீஃகீ காரீகூ ஃஃீஃகீ /மீகீககீ காரீகூ ஃஃீஃகீ	புவியியல் தகவல் முறைமை
143.	graph plotter	ஃகீகார லககூககக	படவரையி
144.	graphic tablet	ஃகூகஃலகக	வரைவியல் விவரமாககி
145.	grid computing	ஃலக ஃரீககக	கோட்டுச்சட்டகக் கணீமை
146.	guided media	கீகூ மூஃக	வழிபடுத்தப்பட்ட ஊடகம்
147.	half adder	ஃரீஃகலகக	அரை கூட்டி
148.	hand trace	ஃகீககூஃக	கைச் சுவடுகள்
149.	hard disk	ஃகீ ககீக / ஃகீ கீகீக	வந்தட்டு
150.	hardware	ஃகீஃக	வன்பொருள்
151.	hexadecimal	ஃகீ ஃகக	பதீனறுமம்
152.	hierarchical model	ஃகூலகீ ஃகககீக	படிநீலை மாதீரி
153.	host	ககீகாரகக	விருந்தோம்பி
154.	hub	ககீக	கூவியன்
155.	human operator	மீகீகீககககக	மனித இயக்குபவர்
156.	hybrid approach	ஃகூகூகீ ஃகீக	கலப்பு அணுகல்
157.	hyperlink	ஃகீகமீகீஃக	மீ இணைப்பு
158.	Integrated circuits ( IC)	ஃகூககீக ஃரீஃஃ	ஃகூங்கீகணைந்த சுற்று
159.	icon	கீரகக	சிறு படம்



182.	least significant	අඩුමවෙසෙසි	சிறும மதிப்பு
183.	legend	විස්තර පාඨය	குறி விளக்கம்
184.	life cycle of data	දත්ත ජීවන චක්‍රය	தரவு வாழ்க்கை வட்டம்
185.	light emitting diode(LED) display	ආලෝක විමෝචක දියෝඩ සන්දර්ශකය	ஒளிகாலும் இருவாயித் திரை / ஒளி உமிழும் இரு முனையம்
186.	linked allocation	සබැඳි විභාජනය	இணைப்பு ஒதுக்கீடு
187.	linker	සන්ධාරකය	இணைப்பி
188.	liquid crystal display(LCD)	ද්‍රවස්ඵටික සන්දර්ශකය	திரவப்பளிங்குக் கணிணித் திரை
189.	list	ලැයිස්තුව	பட்டியல்
190.	liveware	ජීවාංශ	உயிர் பொருள்
191.	local publishing	ස්ථානීය ප්‍රසිද්ධ කිරීම	உள்ளக வெளியீடு
192.	local area network (LAN)	ස්ථානීය ප්‍රදේශ ජාලය	இடத்தூரி வலையமைப்பு
193.	logic gate	තාර්කික ද්වාරය	தர்க்கப் படலை
194.	Logical Data Modeling( LDM)	තාර්කික දත්ත ආකෘතිකරණය	தர்க்கத் தரவு மாதிரியுருவாக்கல்
195.	logical data structure	තාර්කික දත්ත ව්‍යුහය	தர்க்கத் தரவுக் கட்டமைப்பு
196.	logical design tools	තාර්කික සැලසුම් මෙවලම්	தர்க்க வடிவமைப்புக் கருவி
197.	looping	ලූපනය	வளைய வரல்
198.	machine code	යන්ත්‍ර කේතය	இயந்திரக் குறியீடு
199.	machine-machine coexistence	යන්ත්‍ර-යන්ත්‍ර සහපැවැත්ම	இயந்திர- இயந்திர ஒருங்கிருத்தல்
200.	magnetic ink character reader( MICR)	චුම්බකිත තීන්ත අනු ලකුණු කියවනය	காந்த மை எழுத்துரு வாசிப்பான்
201.	magnetic stripe reader	චුම්බක තීරු කියවනය	காந்தப்பட்டி வாசிப்பான்
202.	magnetic tape	චුම්බක පටිය	காந்த நாடா
203.	malware	අහිඤ්ඨ මාදුකාංශ	தீம்பொருள்

204.	management information system (MIS)	கළමகாகரண தார்தூர் பட்டிதீய	முகாமைத்துவ தகவல் முறைமை
205.	man-machine coexistence	தீதீயீ-ததீதூ சகபரவீதீதீ	மனிதன் - இயந்திரம் ஒருங்கிருத்தல்
206.	media access control (MAC)	தூதீய சூதீதீ பாலக	ஊடக அணுகல் கட்டுப்பாடு
207.	memory management unit( MMU)	தீதீய கළமகாகரண தீதீய	நினைவக முகாமைத்துவ அலகு
208.	mesh topology	தீதீய தீதீதீய	கண்ணி இடத்தீயல்
209.	microprocessor	தீதீய சகசகதீய	நுண்செயலீ
210.	microwave	தீதீய தர்தீய	நுண்ணலை
211.	mini disk	தீதீய தரதீய	சீறு வட்டு
212.	mobile computing	சீயதீய சரீதீயதீய	செல்லிடக் கணிமை
213.	mobile marketing	சீயதீய தீதீயதீய	செல்லிடச் சந்தைப்படுத்தல்
214.	modularization	தீதீயதீயதீய	சூறு நிலையாக்கம்
215.	modulation	தீதீயதீய	பண்பேற்றம்
216.	most significant	தீதீயதீய தீதீய	அதீயுயர் மதீய
217.	mother board	தீதீய சூதீயதீய	தாய்ப்பலகை
218.	multi agent systems	தீதீய தாரதீய பட்டிதீய	பல்முதவீர் முறைமை
219.	multi user-multi task	தீதீய சரீதீயதீய - தீதீய தாரதீய	பற்பயனர்-பற்பணி
220.	multi-core processors	தீதீய தர சகசகதீய	பல்கரு செயலீ
221.	multimedia objects	தீதீய தூதீய தீதீய	பல்லூடக பொருள்
222.	multiplexer	தீதீய சரீதீயதீய	பல்சேர்ப்பீ
223.	multiplexing	தீதீய சரீதீயதீய	பல்சேர்ப்பு
224.	multiprocessing	தீதீய சகசகதீய	பன்முறைவழீயாக்கீ
225.	multitasking	தீதீயதாரதீய தீதீய	பற்பணி
226.	multi-threading	தீதீய-தீதீயதீயதீய	பல் செயல்கூறு
227.	nature inspired	சூதீயதீய தீதீயதீய/	இயற்கை உள்ளீர்ப்புக்

	computing	ප්‍රකෘති අනුප්‍රේරිත පරිගණනය	කணிப்பு
228.	nested loop	හීඩිත ලූපය	நீடித்த வளையம்
229.	network addresses translating (NAT)	ජාල යොමු පරිවර්තනය	வலையமைப்பு முகவரி பெயர்ப்பு
230.	network architecture	ජාල නිර්මිතය	வலையமைப்புக் கட்டமைப்பு
231.	network layer	ජාල ස්ථරය	வலையமைப்பு அடுக்கு
232.	network model	ජාල ආකෘතිය	வலையமைப்பு மாதிரி
233.	neural network	ස්නායුක ජාලය	நரம்பியல் வலையமைப்பு
234.	non-functional requirement	කාර්යවිද්ධ නොවන අවශ්‍යතාව	செயல்சாராத் தேவைகள்
235.	normalization	ප්‍රමාණකරණය	இயல்பாக்கல்
236.	null	අභිඤාන	வெற்று
237.	object code	වස්තු කේත/	பொருள் குறி
238.	object oriented	වස්තු නැඹුරු / පාදක	பொருள் நோக்குடைய
239.	object- relational model	වස්තු-සම්බන්ධ ආකෘතිය	பொருள் உறவுநிலை மாதிரி
240.	octal	අෂ්ටමය	எண்மம்
241.	office automation system (OAS)	කාර්යාල ස්වයංකරණ පද්ධතිය	அலுவலகத் தன்னியக்க முறைமை
242.	offline	මාර්ග අපගත/ මාර්ගගත නොවන	தொடரறு நிலை
243.	one's compliment	එකෙහි අනුපූරකය	ஒன்றின் நிரப்பி
244.	online	මාර්ගගත	தொடரறா நிலை
245.	open source	විවෘත මූලාශ්‍ර	திறந்த மூலம்
246.	operational feasibility	මෙහෙයුම් ඉකුත්තාව	செயற்பாட்டுச் சாத்தியப்பாடு
247.	operator category	කාරක ප්‍රවර්ගය	செயலி வகை
248.	operator precedence	කාරක ප්‍රමුඛතා	செயலி முன்னுரிமை
249.	optical character reader (OCR)	ප්‍රකාශ අක්ෂු ලකුණු කියවනය	ஒளியியல் எழுத்துரு வாசிப்பான்

250.	optical mark reader (OMR)	புறக்க லகவுறு கீயலலக	காந்த ஡ை ஂழுத்துரு வாகிப்பான்
251.	output	புரிடலக	வெளியீடு
252.	packet switching	புடி னுலலாருல	புபாகி ஡டை஡ாற்றல்
253.	paging	பிடுகலக	பக்க஡ிடல்
254.	paradigm	஑கலாடீரலக/ புரிலலக/புரிருபக	கோட்பாட்டுச் சட்டக஡
255.	parallel implementation	கலலானீகல சீபலக	ச஡ாந்தர அ஡ுலாக்க஡
256.	parameter passing	பலலீகி ஡பீல	பர஡ானக் கடத்தல்
257.	parity	கலலலல	ச஡நிலை
258.	password	஡ுர படக	கடவுச்சுசால்
259.	payment gateway	ஂலு஡ீ லாகலீ ஡ீலாரக	பணக் கலாடுப்பணவு நு஡ைவாகயில்
260.	periodic refreshing	ஂலரீக புலுலீகலக	கால஡ுறை புதுப்பித்தல்
261.	peripheral device	பரீகனீக ஑லலக / ஑பகலக	புறச் சாகன஡
262.	phablet	ல஡ீலுலீ	பெப்பலட்
263.	phased implementation	ஂலலீகலக / பிலலர க்ரிகலனீகலக	கட்ட அ஡ுலாக்கல்
264.	phase modulation	கலல ஡ுரீபக	நிலை பண்பேற்ற஡
265.	phishing	கலலகல	வழிப்பறித்தல்
266.	physical layer	புலலீக சீபலக	பெளதீக அடுக்கு
267.	physical memory	புலலீக ஡கக	பெளதீக நிலணவக஡
268.	pilot implementation	கிகலக சீபலக / கிகலக க்ரிகலனீகலக	஡ுன்னுல அ஡ுலாக்கல்
269.	piracy	புலலரலக/ ஡ுலீலக	களவு
270.	pirated software	புலலர/஡ுலீலக ஡஡கலக	கிருட்டு ஡ென்புலருள்
271.	plagiarism	஡ுலீல/ரலகல புலலரலக	கருத்துத் திருட்டு
272.	point to point connection	கலல ஡கக கலலீகலகல	ஂன்றுடனலன்று இணைப்பு



296.	prototyping	மூலக்கணிதம்	மூலவகை மாதிரி
297.	proxy server	நியோகித சேவையகம்	பதிலாள் சேவையகம்
298.	pseudo code	வகை நகை	போலிக்குறி
299.	public switch telephone network (PSTN)	பொது கீபிவ் தூக்கித சாலக	பொது ஆளியிடப்பட்ட தொலைபேசி வலையமைப்பு
300.	public key	பொது யகூர்	பொதுச் சாவி
301.	pulse code modulation	கீபிவ் நகை மூர்சகக	துடிப்புக்குறி பண்பேற்றம்
302.	pulse width modulation	கீபிவ் விதர் மூர்சகக	துடிப்பு அகலப் பண்பேற்றம்
303.	radio button	விதல்ச கீர்மி	ரேடியோ பொத்தாள்
304.	random access memory (RAM)	ககமிகாவி சுவேக மிதகக	தற்போக்கு அணுகல் நினைவகம்
305.	range check	பரகச பர்வகாவி	வீச்சு சரிபார்த்தல்
306.	rapid application development (RAD)	கீகூ யேவ்விமி கம்பர்மிதக	துரித பிரயோக விருத்தி
307.	read only memory (ROM)	பமித மானு மிதகக	வாசிப்பு மட்டும் நினைவகம்
308.	real time	கபீச காலக	நிகழ்நேரம்
309.	record	சபலககியக	பதிவு
310.	redo	கவமித கீர்மி	மீளச் செய்
311.	redundancy	கமிகீர்வகிதாவி	மிகைமை
312.	reference model	யேமி அகககிய	வலையமைப்பின் கட்டமைப்பு
313.	refreshing	சுவ்வித கீர்மி	புத்துயிர்ப்பித்தல்
314.	register memory	ரேபீகீதர் மிதகக	பதிவகம்
315.	relational	கமிமிதமிதக	தொடர்பு, உறவுநிலை
316.	relational model	கமிமிதமிதக அகககிய	உறவுநிலை மாதிரி
317.	relational database	கமிமிதமிதக துதீத கமிதூக	உறவுநிலை தரவுத்தளம்
318.	relational instance	கமிமிதமிதக கிதூர்கக	தொடர்பு முறை எடுத்துக்காட்டு

319.	relational schema	ஈமீஓன்ஓகா பர்ஸாஓக ஈஓகக	தொடர்பு முறைத் திட்டம்
320.	relationship	ஈமீஓன்ஓகாலக	தொடர்புமுறை
321.	remote	ஓர்ஈஓ	தொலை, தூர
322.	render	ஓஓஓ	வழங்கு
323.	repeater	புறஓஓஓ	மீளி, மீட்டி
324.	repetition	புறஓஓஓ	மீள் செயல்
325.	reset button	புறஓஓஓ ஓஓஓ	மீளமைப்புப் பொத்தான்
326.	retrieve	ஈஓஓஓஓ	மீளப்பெறு
327.	return value	புறஓஓஓ ஓஓஓ	திரும்பல் பெறுமானம்
328.	reverse auction	புறஓஓஓஓஓஓஓ	எதிர்தொற்று ஏலம்
329.	ring topology	ஓஓஓ ஈஓஓஓ	வளைய இடத்தியல்
330.	router	ஓஓ ஈஓஓஓஓ	வழிப்படுத்தி, வழிச்செலுத்தி
331.	routing	ஓஓ ஈஓஓஓஓஓ	வழிச்செலுத்தல்
332.	scanner	ஓஓஓஓஓஓஓ	நுணுகு நோக்கி
333.	scheduler	ஓஓஓஓஓஓஓ	ஓஓஓஓஓஓஓ
334.	scope of variable	ஓஓஓஓஓஓஓ	மாறி செயற்பரப்பு
335.	query	ஓஓஓஓஓ	வினவல்
336.	selection	ஓஓஓஓஓ	தெரிவு
337.	selector	ஓஓஓஓஓ	தேர்வி, தேர்ந்தெடுப்பி
338.	sensor	ஓஓஓஓஓஓஓ	ஓஓஓஓ
339.	sequence	ஓஓஓஓஓஓஓ	தொடர்
340.	sequential circuit	ஓஓஓஓஓஓஓஓஓ	தொடர்ச் சுற்று
341.	sequential search	ஓஓஓஓஓஓஓஓஓ	வரிசைமுறைத் தேடல்
342.	server	ஓஓஓஓஓஓஓஓ / ஓஓஓஓஓஓஓ	சேவையகம்
343.	session layer	ஓஓஓஓஓஓஓஓ	ஓஓஓஓஓஓஓஓ
344.	sharable pool	ஓஓஓஓஓஓஓஓஓ	பகிரதகு பொது இடம்
345.	sign-magnitude	ஓஓஓஓஓஓஓஓஓ / ஓஓஓஓஓஓஓ	ஓஓஓஓஓஓஓஓஓஓஓஓ

		பரிமாணம் / அளவு பரிமாணம்	
346.	single user-multi task	பீக பரிசீலக-பல கார்டுகள்	தனிப்பயனர்-பற்பணி
347.	single user-single task	பீக பரிசீலக-பீக கார்டுகள்	தனிப்பயனர்-தனிப்பணி
348.	smart card	சூழ்ச்சி கார்டுகள்	சூட்டிகை அட்டை
349.	smart phone	சூழ்ச்சி உபகரணம்	சூட்டிகைத் தொலைபேசி
350.	smart system	சூழ்ச்சி அமைப்பு	சூட்டிகை முறைமை
351.	social networking	சமூக சமூகம்	சமூக வலையமைப்பாக்கல்
352.	software	மென்பொருள்	மென்பொருள்
353.	software agent	மென்பொருள் கார்டுகள்	மென்பொருள் முகவர்
354.	sort	சேர்ப்பு	வரிசைப்படுத்து
355.	source	மூலம்	மூலம்
356.	spiral model	சுருளி அமைப்பு	சுருளி மாதிரி
357.	spooling	சேர்ப்பு	சுற்றுதல்
358.	Star topology	தாரகா சீரமைப்பு	விண்மீன் இடத்தியல்
359.	stepwise refinement	படிபடிக்கார சீரமைப்பு	படிமுறை நீக்கல்
360.	storage	அலகம்	சேமிப்பு
361.	storage allocation	அலகம் ஒதுக்கம்	சேமிப்பு ஒதுக்கல்
362.	stored program concept	அலகம் கருவிகளில் சேமிக்கப்பட்ட கருவிகள்	சேமிக்கப்பட்ட செய்நிரல் எண்ணக்கரு
363.	structure	வடிவம்	கட்டமைப்பு
364.	structure chart	வடிவம் அட்டை	கட்டமைப்பு வரைபடம்
365.	structured	வடிவமைப்பு	கட்டமைப்புடைய
366.	structured query language( SQL)	வடிவமைப்பு வினாக்கள் மொழி	கட்டமைப்பு வினாவல் மொழி
367.	submit button	சமர்ப்பிக்கும் பொத்தான்	சமர்ப்பித்தல் பொத்தான்
368.	subnet mask	சப் நெட் அலகம்	உபவலை மறைமுகம்
369.	sub-netting	சப்-நெட்டிங்	உபவலையமைப்பு

370.	sub-program	උප-ක්‍රමලේඛය	துணைச் செய்நிரல்
371.	sum of products (SOP)	ගුණිතයන්ගේ ඓකය	பெருக்கங்களின் கூட்டுத்தொகை
372.	supply chain management	සැපයුම් දාම කළමනාකරණය	விநியோக சங்கிலித்தொடர் முகாமைத்துவம்
373.	swapping	ප්‍රතිභරණය	இடமாற்றல்
374.	switch	ස්විචය	ஆளி
375.	syntax	කාරක රීති	தொடரியல்
376.	system development life cycle(SDLC)	පද්ධති සංවර්ධන ජීවන චක්‍රය	முறைமை விருத்தி வாழ்க்கை வட்டம்
377.	table	වගුව	அட்டவணை
378.	table check constraint	වගු පරීක්ෂා සංරෝධකය	அட்டவணை சரிபார்த்தல் கட்டுப்பாடு
379.	tag	උසුලනය	ஒட்டு
380.	Technical feasibility	තාක්ෂණික ශක්‍යතාව	தொழினுட்பச் சாத்தியக் கற்கை
381.	telecommuting	දුරස්ථ සංවාදය / දුර සන්නිවේදනය	தொலைசெயல்
382.	testing strategy	පරීක්ෂණ උපක්‍රමය	பரீட்சித்தல் உபாயம்
383.	text and font	පාඨ සහ අක්ෂර	வாசகமும் எழுத்துருவும்
384.	text formatting	පාඨ තැබීමේ ගැන්වීම	வாசக வடிவமைப்பு
385.	text input	පාඨ ආදාන	வாசக உள்ளீடு
386.	normal form	ප්‍රමාණ අවස්ථාව	இயல்பாக்கல் வடிவம்
387.	thumbnail	සැකෙව් රූ	குறும்படம்
388.	time division modulation (TDM)	කාල බෙදුම් මූර්ජනය	நேரப் பிரிவுப் பண்பாக்கம்
389.	time sharing	කාල විභජනය	நேரப்பகிர்வு
390.	timing	කාල ගණනය	நேரக்கணிப்பு
391.	top down design	මුදුන් බිම් සැලසුම	மேலிருந்து கீழான வடிவமைப்பு

392.	touch pad	ஃபர்டிகை ஁படிகை / பாகிகை	தொடு அட்டை
393.	touch screen	ஃபர்டிகை கிரை	தொடுதிரை
394.	transaction processing system( TPS)	஁னுடெனு ஃகைஃதீ பட்டீடிகை	பரிமாற்றஃ ஃயலாக்க முறைமை
395.	transitive dependency	ஃ஁னுஃதீ பராகஃகை	மாறும் ஃார்பு நிலை
396.	transport layer	ஃலாகை ஃபரிகை	போக்குவரத்து அடுக்கு
397.	transport protocol	ஃலாகை திகலாவிரிகை	போக்குவரத்து நடப்பொழுங்கு
398.	tuple	஁பலுகை/ஃலீரிகை	பதிவு/நிரை
399.	twisted pair	஁ஃரீ ஁஁ல	முறுக்கிய ஃோடி
400.	two's compliment	டெகைஃ ஁஁ஃஃரிகை	இரண்டின் நிரப்பி
401.	type check	ஃரஃப பரீஃஃல	வகை ஃரிபார்த்தல்
402.	constraint	ஃரோடிகை	கட்டுப்பாடு வகை
403.	ubiquitous computing	ஃரீலீலீஃ ஁஁ஃஃகை	஁ங்கும் வியாபித்த கணிமை
404.	undo	஁ஃஃஃ கிரீ஁	ஃயல்தவிர
405.	unguided media	திகலு தாவை ஁஁ஃ	வழிபடுத்தப்படாத ஁஁ஃஃ
406.	uni-casting	ஃஃஃ ஃலீஃஃஃஃ	தனிப்பரப்பல்
407.	unicode	஁திகைஃ/ ஃீஃஃஃ	஁ற்றைக்குறி முறை
408.	unique constraint	஁ஃஃஃ ஃரோடிகை	தனித்துவக் கட்டுப்பாடு
409.	unit testing	ஃீஃஃ பரீஃஃஃ	அலகுஃ ஃோதனை
410.	universal	ஃாரீலு	பொது
411.	updating	஁லீஃஃஃஃ கிரீ஁	தற்காலப்படுத்தல்
412.	user	பரீஃஃஃ	பயனர்
413.	user defined	பரீஃஃஃ கிரீலாவீஃ	பயனர் வரையறை
414.	validation	லல஁ கிரீ஁	ஃலல்லுபடியாக்கல்
415.	variable	ஃீலலஃஃ	மாறி
416.	very large scale integration (VLSI)	஁ஃஃ ஃஃஃஃ பரீஃஃஃஃ ஁஁ஃஃஃ	மிகப் பெரிய஁விலான ஁ருங்கிஃஃஃஃ

417.	video graphic adapter (VGA)	දූශ්‍ය චිත්‍රක අනුකූරකරුව	காணொளி வரையி பொருத்தி
418.	virtual community	අතර්ජන ප්‍රජාව	மெய்நிகர் சமூகம்
419.	virtual memory	අතර්ජන මතකය	மெய்நிகர் நினைவகம்
420.	virtual storefront	අතර්ජන වෙළඳ ප්‍රදර්ශනාගාරය	மெய்நிகர் கடைமுகப்பு
421.	waterfall model	දියඳුලි ආකෘතිය	நீர் வீழ்ச்சி மாதிரி
422.	wave length	තරංග ආයාමය	அலை நீளம்
423.	web portal	වෙබ් ද්වාරය	வலை வாசல்
424.	web server	වෙබ් සේවාදායකය	இணைய சேவையகம்
425.	web service provider	වෙබ් සේවා සැපයුම්කරු	இணைய சேவை வழங்குனர்
426.	white box testing	ස්වේත මංජුසා පරීක්ෂාව	வெண்பெட்டிச் சோதிப்பு
427.	world wide web (WWW)	ලෝක විසිරි විශමත	உலகளாவிய வலை
428.	uniform resource locator (URL)	ඒකාකාරි සම්පත් නිශ්චායකය	சீர்மை வள இருப்பிடங்காட்டி
429.	uniform resource identifier (URI)	ඒකාකාරි සම්පත් හඳුන්වනය	சீர்மை வள அடையாளங்காட்டி

This glossary is still being prepared.

